

TRIVIEW METROPOLITAN DISTRICT BOARD OF DIRECTORS

Monument Town Hall - Board Room
645 Beacon Lite Road
Monument, Colorado 80132

MEETING MINUTES

Board of Director's Regular Meeting – June 14, 2011

1. **Call to Order:** President Bob Eskridge called the meeting to order at 5:07 p.m. Board members present were: President Bob Eskridge, Vice President Robert Fisher, Secretary/Treasurer Steve Remington and Director Steve Hurd. Director Steve Cox was absent and excused. Staff and contractors present were: Mark Carmel, District Manager; Gary Shupp, General Counsel, Chris Cummins, Water Counsel, and Pam Smith, District Finance and Accounting
2. **Declaration of a Quorum, Notice & Posting:** President Eskridge declared a quorum present and that public notice of this Board meeting have been duly posted.
3. **Approval of Agenda:** Upon unanimous consent, President Eskridge declared the agenda approved.
4. **Approval of May 10, 2011 Regular Board Meeting Minutes:** Director Hurd moved with second by Director Cox to approve the April 12, 2011 meeting minutes. The motion was approved by unanimous vote.
5. **Public Comment:** President Eskridge requested public comment from any interested member of the audience. No public comments were received.
6. **Board Announcements:** There were no announcements.
7. **Financial Reports:**
 - A. **Approval of April, 2011 Financial Statement:** Pam Smith presented the April, 2011 financial statement. Upon discussion and unanimous consent, the April 2011 financial statement was approved.
 - B. **Sales Tax Report:** Ms. Smith presented the sales tax report and noted that April sales tax revenue collected in June was up over last year at this time. President Eskridge requested future sales tax reports provide a break-out of sales tax revenue in all categories. Ms. Smith stated she will oblige.
 - C. **Approval of Expenditures over \$5,000:** Pam Smith presented one disbursement over \$5,000, in the amount of \$63,899.00 to Summit Recreation, LLC for installation of the Agate Creek Park Playground Project. Ms. Smith reported that the budget for this project was \$90,000 and that this expenditure is \$26,101 under budget. Director Hurd moved to approve the disbursement to Summit Recreation, LLC, as presented, with second by Secretary/Treasurer Remington. The motion was approved by unanimous vote.
 - D. **CWRPDA Loan Compliance:** Upon review and discussion regarding the loan compliance letter received from the Colorado Water Resources and Power Development Authority, the Board expressed its desire to request reconsideration of their assessment that the first quarter rather than annual projections serve as the basis of capitalizing our loan reserves. Vice President Fisher noted that this basis has been accepted in previous years and is consistent with loan terms. Secretary/Treasurer Remington suggested that Mr. Shupp send a letter of response stating we disagree with their assessment based on first quarter projections alone. Upon unanimous consent, Mr. Shupp was directed to draft and transmit a letter of formal response accordingly.

8. **Kitchener Park Shade Structure:** The Board reviewed three alternate project designs as presented with final bid prices. Upon discussion and unanimous consent, the Board requested a final price for removal of the existing concrete slab and related site preparation and stated the design preference is for complete concrete works rather a retrofit to the existing slab. Mr. Carmel stated he will request a price quotation for the preferred final design and report results to the Board for final consideration.
9. **Promontory Pointe – Development Plan Amendment – Request for Policy Position:** Upon review and discussion of this development plan request, Vice President Fisher provided the Board an overview of the history of development planning and impacts related to installation of the second water tank. Mr. Fisher noted Triview will have service delivery problems with existing residents if the water pressure problems are not solved. Mr. Carmel confirmed that there is no legitimate reimbursement agreement on record to which Triview is a party. Further, the Town now recognizes Triview as a referral agency for land use review and comment purposes which enables our involvement at this initial, conceptual stage of the development process, through preliminary planning and final Town planning consideration scheduled for August, 2011. Upon discussion, Secretary/Treasurer Remington moved with Second by Director Hurd to request for Triview review and comment, all development plans, existing agreements, financial plans and phasing plan for construction of second water tank along with design to ensure no adverse impact to existing residential water pressure. The motion was approved upon unanimous vote. Mr. Carmel stated he will provide this direction to the Town by June 15, 2011, who will forward Triview comments to the developer, who will then respond to Triview comments at the time of submittal of their preliminary plan.
10. **Letter of Request for Proposals for District Service Delivery:** Mr. Carmel reported on a proposed plan for soliciting Requests for Qualifications and Proposals for District service delivery. Upon discussion and unanimous consent, the Board directed the solicitation to proceed as planned, and further directed that final price proposals include itemization of costs proposed for specific services.
11. **Board Discussion items**
 - A. **Agenda Items for June 27, 2011 Board Work Session Agenda:** Water Purchase Agreement. Upon discussion, Gary Shupp was directed to draft and transmit a letter to the developer proposing mediation and sharing of costs on a 50/50 basis, for the purpose of resolving multiple issues.
 - B. **Service Plan Review – Director Cox:** Not available.
12. **Development Services Report (Kassawara):** None
13. **Operations Report (Landreth):** Received and filed
14. **Legal Report (Shupp):** None
15. **District Manager Report:** None
16. **Other Business:** None
17. **Adjournment:** There being no further business before the Board, President Eskridge declared the meeting adjourned at 7:03 p.m.