

# **TRIVIEW METROPOLITAN DISTRICT BOARD OF DIRECTORS**

## **Regular Board Meeting**

Tuesday, November 13, 2018

Fairfield Inn and Suites-Mt. Herman Conference Room  
15275 Struthers Road  
Colorado Springs, CO 80921  
5:00 p.m. – 8:00 p.m.

## **AGENDA**

1. Call to Order
2. Declaration of a Quorum, Notice of Posting
3. Approval of Agenda
4. Approval of Consent Agenda
  - a. Prior Meeting Minutes
    - i. October 9, 2018 Regular Board Meeting (enclosure)
  - b. Billing Summary Rate Code Report (enclosure)
  - c. Sanctuary Point Taps for September 2018 (enclosure)
  - d. Tax Transfer from Monument (enclosure)
5. Public Comment.
6. Operations Report
  - a. District Manager Monthly Report (enclosure)
    - i. Results of the District's Ballot Initiative 6A.
    - ii. Jackson Creek Parkway Design Update.
    - iii. 2018 Revenue Bond. Underwriters rating.
  - b. Public Works and Parks and Open Space Updates (enclosure)
    - i. Irrigation Central Control System Installation update (Evan Miles).
    - ii. Monthly activities and accomplishments (enclosure)
  - c. Utilities Department Updates (enclosure)
    - i. Well A-1 and D-1 Simultaneous pumping project update.
    - ii. Donala to Triview Metering Project
    - iii. Arsenic Mitigation project at B-Plant
    - iv. October 2018 Water use.
    - v. Update regarding Regionalization discussions with Colorado Springs Utilities.

7. Board Discussion:

- a. 2019 Board Meeting Dates, Times and Location.
- b. 2019 Budget. Timeline
  - i. Public Hearing for Budget December 11, 2018
  - ii. Public hearing for 2019 Water and Wastewater Rates December 11, 2018
  - iii. Approval of the 2019 Budget and establishment of 2019 Mill Levy December 11, 2018.

8. Action Items:

- a. Review and Consider Approval of Resolution 2018-04, a Resolution of the Board of Directors of the Triview Metropolitan District concerning development of utility infrastructure and inclusion policies.

9. Review and Consider approval or ratification of the Triview Metropolitan District Financials and Payables.

- a. Checks of \$5,000.00 or more (enclosure)
- b. September 2018 Financials (enclosure)

10. Update Board on Public Relation activities.

11. Executive Session §24-6-402(4)(b)(e)  
Legal Advice, Negotiations.

12. Adjournment

## RECORD OF PROCEEDINGS

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### MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TRIVIEW METROPOLITAN DISTRICT AND THE BOARD OF DIRECTORS OF THE WATER ACTIVITY ENTERPRISE HELD

October 9, 2018

A regular meeting of the Board of Directors of the Triview Metropolitan District was held on Tuesday, October 9, 2018, beginning at 5:01 p.m., at the Fairfield Inn and Suites – Mount Herman Conference Room, 15275 Struthers Road, Colorado Springs, Colorado 80921. This meeting was open to the public.

#### ATTENDANCE

In attendance were Directors:

President:	Mark Melville
Vice President	Marco Fiorito
Director	James Otis
Director	Anthony Sexton

Secretary/Treasurer: James Barnhart was absent, and his absence was excused.

Also, in attendance were:

James McGrady District Manager  
Gary Harrison Streets and Parks Foreman  
Shawn Sexton Water Superintendent,  
Chris Cummins District Water Attorney  
Gary Shupp District General Counsel  
Jennifer Kaylor Our Community News

#### ADMINISTRATIVE MATTERS

Agenda – Mr. McGrady distributed for the Board's approval the proposed agenda. A motion was made by Director Fiorito to approve the agenda. Upon a second by Director Otis a vote was taken, and the motion carried unanimously.

Consent Agenda –

- a. Prior Meeting Minutes September 11, 2018 Regular Board Meeting.
- b. Prior Meeting Minutes September 26, 2018 Work Session Meeting

## RECORD OF PROCEEDINGS

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- c. Billing Summary Rate Code Report
- d. Sanctuary Point Taps for September 2018
- e. Tax Transfer from Monument

A motion to approve the Consent Agenda was made by Director Fiorito. The motion was duly seconded by Director Otis. A vote was taken, and the motion carried unanimously.

### PUBLIC COMMENT

None

### OPERATIONS REPORT

#### District Manager Report

The District Manager reviewed some of the items in his report, however, the report was included in the Board Packet. There were not any questions or comments regarding the report. Other topics discussed by the Manager included the following:

- Status of November 6, 2018 Ballot Initiative Number 6A. Discussion of issue 6A.
- Creekside Park Rehabilitation project. Complete. Park reopened
- Jackson Creek Parkway Design Update. The design continues to move along. H.R. Green is on schedule to have 60% complete plans by the end of 2018.
- Status of A-Yard Wall. The wall is complete, and the gate will be installed.

#### Public Works and Parks and Open Space Updates

- Irrigation system will be blown out near the end of October 2018.
- Monthly activities and accomplishments below were discussed.
- Erosion underneath Leather Chaps has been addressed and is completed. Prior to completion asphalt on the southbound side of Leather Chaps was removed on the far side lane against the curb. Material underneath the asphalt was removed to allow for flow fill material to stop water erosion underneath the curb and gutter. Asphalt patch was used to complete the repair.
- All winter equipment has been serviced and is ready for operation when needed with the addition of one new snowplow to the fleet.
- Backflow blankets have been purchased and installed on all backflows throughout the District. This will allow us to irrigate the District much longer than in previous years. This should provide a better spring for our parks and open space.



## RECORD OF PROCEEDINGS

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- A-Yard – the remainder of the fence has been installed and we are awaiting a back gate to complete the fencing. The concrete pad is ready for Mafia block. (Mafia block is a 2 ft by 2 ft by 8ft concrete block). The Mafia block will be used to make individual bins and used to store traction control materials. By installing the concrete pad and Mafia bins will get the traction control materials off the dirt ground causing less waste. Clean up of waste material at A-Yard will start on 10/9/18.
- Hydroseeding at Creekside Park – 90% of the seed has taken and the park has been reopened to the public.
- Weeding will continue throughout the District. It has been a slow process but is still something that is high priority to complete.
- Adding a drain to the trail at Paiute Park is tentatively scheduled to begin on 10/11/18. It should take approximately 2 days to complete the project.
- Utilities easement on Upper Transcontinental will be addressed tentatively the week of 10/15/18. More rock will be added, and a walking path will be installed.
- Winterization of summer equipment has begun and will continue until completed. Some equipment is still being used daily.
- Street light at Leather Chaps and Bowstring was damaged in an automobile accident. Bids to replace the street light have been requested from several vendors. It has been communicated by the vendors that the street light at the top of the pole has been discontinued. The vendors are searching for a street light that will match as closely as possible to the other street lights in the District.

### Utilities Department Updates (enclosure)

- Well A-1 and D-1 Simultaneous pumping project update.
- Donala to Triview Metering Project
- Triview to Forest Lakes Metering Project
- Arsenic Mitigation project at B-Plant
- September 2018 Water use. Greatly reduced. Past two days 300K use the past two days.
- Update regarding Regionalization discussions with Colorado Springs Utilities.
- Status of 2018 Integrated Water Resources Plan

### DIRECTORS ITEMS

Mr. McGrady introduced Mark Button, Visual Environments to gauge interest in several landscape projects to be considered as part of the 2019 budget. The largest of the projects presented was a project located adjacent to Lyons Tail and Leather Chaps. The

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Board thought that the proposed wall was a good idea but did not agree with the use of annual flowers. Director Sexton recommended that the District investigate a seed mix known as Natures Prairie that he has recently begun using in some of his projects. Before constructing some of these projects Director Fiorito would like to get resident input. The Board asked Mr. Button to perhaps come up with three alternatives for these designs that would be more water responsible, water wise, and less maintenance intensive.

2019 Budget Timeline: Mr. McGrady is working on the District's Budget and will distribute it to the Board on Friday October 12, 2018. The Board is welcome to meet with Mr. McGrady and Members of his staff to discuss this year's budget. A public hearing for the Budget is being planned for December 11, 2018

### ACTION ITEMS

- A. Review and Consider Resolution 2018-03 of the Triview Metropolitan District Authorizing the Issuance and Sale of Water and Wastewater Enterprise Revenue Refunding and Improvement Bonds Series 2018, Providing for the Sources of Payment of the Bonds, and Providing other details concerning the Bonds and the System. (enclosure)

Mr. Michael Sullivan provided the following update. D.A. Davidson is assuming an A-3 rating. There will be a rating call in the next week with Moody's who will be rating the District. D.A. Davidson will also seek bids for Bond Insurance that comes with a cost but will lower the interest rate slightly. According to Mike it will take about a week to market the bonds and another week to close. Rates have increased about a .25% in the last week. It is hoped that the Bonds can be offered the week of November 13, 2108.

A motion to approve resolution 2018-03 was made by Director Fiorito. The motion was duly seconded by Director Otis. The motion carried unanimously.

- B. Review and Consider approval of a Bond Purchase Agreement related to Water and Wastewater Enterprise Revenue Refunding and Improvement Bonds Series 2018 and authorization for the District Manager, James C. McGrady to sign. (enclosure).

Motion authorize James McGrady to sign the Bond Purchase Agreement and other associated bond related documents was made



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by Director Fiorito. The motion was duly seconded by Director Otis. The motion carried unanimously.

- C. Review and consider approval of a purchase agreement by and between Donald Vogel Seller, whose address is 6012 Neilwood Dr., N. Bethesda, MD 20852, and the Triview Metropolitan District for the purchase of 32 shares of Fountain Mutual Irrigation Company stock. Close January 1, 2019 – January 31, 2019. Chris will be escrow agent. Motion to accept agreement pending no significant changes and authorize Dist Manager.

A motion to approve the purchase agreement was made by Director Otis. The motion was duly seconded by Director Sexton. The motion carried unanimously.

### FINANCIAL MATTERS

Checks Greater than \$5,000 - The Board reviewed the payment of claims greater than \$5,000. A motion to approve the checks greater than \$5,000 was made by Director Fiorito. The motion was duly seconded by Director Otis. A vote was taken, and the motion carried unanimously.

Monthly Cash Position and Unaudited Financial Statements – the Board reviewed the August 2018 unaudited Financial Statements as presented. A motion to approve the District's August 2018 Financial Statements was made by Director Fiorito. The motion was duly seconded by Director Otis. A vote was taken, and the motion carried unanimously.

### LEGAL

No report.

### PUBLIC RELATIONS

The October newsletter is being developed and will be mailed out in late October.

The Board would like for the newsletter in December to contain the state of Triview for December/year in review. Going forward, we should begin educating our customers regarding the difference between Renewable vs. Reusable water and let our customers know we have purchased 547 Shares of FMIC water. The Board would like to remind customers that copies of Newsletters are on the website and do so by mentioning that in the newsletter.

### OTHER BUSINESS

None.

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### EXECUTIVE SESSION

A motion was made by Director Otis for the Board to enter into Executive Session pursuant to C.R.S. Section 24-6-402(4) (b), (e), Legal Advice and Negotiations. Upon a second by Director Sexton, a vote was taken, and the motion carried unanimously. Executive session was entered at approximately 7:30 p.m.

The executive session was adjourned, and the Board returned to regular session at approximately 8:33 p.m.

### ADJOURNMENT

There being no further business to come before the Board, a motion to adjourn the meeting was made by Director Fiorito and was duly seconded by Director Otis. The meeting was adjourned at approximately 8:36 p.m.

Respectfully submitted,

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James C. McGrady  
Secretary for the Meeting



Triview Metropolitan District 10/1 to 10/31/2018  
Summary Financial Information - Board Packet

Sales	Amount	Items
Rate Code 01 Triview Metro - Res Sewer Base Rate	\$62,160.62	1636
Rate Code 01 Triview Metro - Res Sewer Use Rate	\$25,130.34	1378
Rate Code 01 Triview Metro - Res Water Base Rate	\$33,831.00	1621
Rate Code 01 Triview Metro - Res Water Use Rate Tier1	\$31,862.24	1562
Rate Code 01 Triview Metro - Res Water Use Rate Tier2	\$39,351.36	1239
Rate Code 01 Triview Metro - Res Water Use Rate Tier3	\$4,600.80	137
Rate Code 01 Triview Metro - Res Water Use Rate Tier4	\$704.55	17
Rate Code 01 Triview Metro - Res Water Use Rate Tier5	\$233.10	4
Rate Code 02 Triview Metro - Com Sewer Base Rate 1"	\$995.61	21
Rate Code 02 Triview Metro - Com Water Base Rate 1"	\$687.12	21
Rate Code 04 Triview Metro - Com Sewer Base Rate 1.5"	\$2,560.14	27
Rate Code 04 Triview Metro - Com Water Base Rate 1.5"	\$1,625.40	28
Rate Code 07 Triview Metro - Com Sewer Base Rate 2"	\$1,919.90	10
Rate Code 07 Triview Metro - Com Water Base Rate 2"	\$1,099.80	10
Rate Code 09 Triview Metro - Com Sewer Base Rate 3"	\$900.76	2
Rate Code 09 Triview Metro - Com Water Base Rate 3"	\$496.52	2
Usage Fee Triview Metro - Com Sewer Use Rate	\$12,571.62	60
Usage Fee Triview Metro - Com Water Use Rate	\$12,341.25	60
Rate Code 03 Triview Metro - Com Irr Water Base 1"	\$523.52	16
Rate Code 10 Triview Metro - Com Irr Water Base 2"	\$1,649.70	15
Rate Code 11 Triview Metro - Com Irr Water Base 1.5"	\$638.55	11
Usage Fee Triview Metro - Com Irr Water Use	\$32,816.25	39
Triview Metro - Quik Way Sewer	\$73.40	1
Title Prep Fee Triview Metro - Title Request Fee	\$1,100.00	24
Triview Metro - 5% Late Fee	\$1,911.63	214
Special Impact Triview Metro - Special Impact Fee	\$1,630.00	168
Triview Metro - Disconnect Fee		
Triview Metro - NSF Fee		
<b>Total Accounts</b>	<b>\$273,415.18</b>	<b>8323</b>

Rate Code Breakout	# Units
Rate Code 01 - Residential 5/8"	1564
Rate Code 02 - Commercial Account 1"	21
Rate Code 03 - Irrigation Account 1"	16
Rate Code 04 - Commercial Account 1 1/2"	27
Rate Code 06 - Transition Account (Quik Way)	1
Rate Code 07 - Commercial Account 2"	10
Rate Code 08 - Triview No Charge	2
Rate Code 09 - Commercial Account 3"	2
Rate Code 10 - Irrigation Account 2"	16
Rate Code 11 - Irrigation Account 1 1/2"	11
Rate Code 12 - Permitted	0
<b>Total Accounts</b>	<b>1670</b>

Aging Report	Amount
Amount Past Due 1-30 Days	\$ 24,944.54
Amount Past Due 31-60 Days	\$ 5,160.86
Amount Past Due 61-90 Days	\$ (13,853.35)
Amount Past Due 91-120 Days	\$ (272.04)
Amount Past Due 120+ Days	\$ (57.55)
<b>Total AR</b>	<b>\$15,922.46</b>

Receipts	Amount	Items
Payment - ACH	\$105,678.35	724
Payment - Check Peoples Bank	\$140,817.94	795
Payment - On Site	\$66,290.91	248
Refund CREDIT	(\$2,274.34)	27
REVERSE Payment	(\$518.37)	2
REVERSE Payment - NSF		
<b>Total Receipts</b>	<b>\$309,994.49</b>	<b>1796</b>
<b>Checks versus Online Payments</b>	<b>59.03%</b> <b>Checks</b>	<b>40.97%</b> <b>ACH's</b>

Water	Gallons	Accounts
Gallons sold 9-1 to 9-30-2018 =	<b>29,927,000</b>	<b>1676</b>
Gallons sold 10-1 to 10-31-2018 =	<b>16,723,000</b>	<b>1692</b>

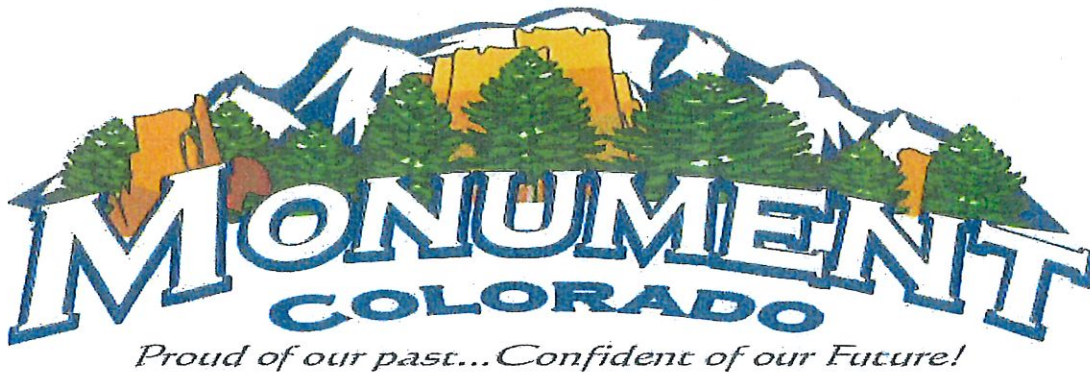
Usage Breakout in Gallons for Residential	# of Accounts	Combined Use	% of Usage
Over 50,000	1	51,000	0.17%
40,001 - 50,000	3	130,000	0.43%
30,001 - 40,000	13	427,000	1.43%
20,001 - 30,000	120	2,798,000	9.35%
10,001 - 20,000	685	9,713,000	32.46%
8,001 - 10,000	227	2,162,000	7.22%
6,001 - 8,000	185	1,392,000	4.65%
4,001 - 6,000	122	680,000	2.27%
2,001 - 4,000	117	419,000	1.40%
1 - 2,000	72	113,000	0.38%
Zero Usage	28	0	0.00%
<b>Total Meters</b>	<b>1573</b>	<b>17,885,000</b>	<b>59.76%</b>

Usage Breakout in Gallons for Commercial	# of Accounts	Combined Use	% of Usage
Over 50,000	16	2,110,000	7.05%
40,001 - 50,000	12	536,000	1.79%
30,001 - 40,000	10	366,000	1.22%
20,001 - 30,000	7	186,000	0.62%
10,001 - 20,000	1	12,000	0.04%
8,001 - 10,000	5	46,000	0.15%
6,001 - 8,000	2	16,000	0.05%
4,001 - 6,000	1	5,000	0.02%
2,001 - 4,000	2	8,000	0.03%
1 - 2,000	4	6,000	0.02%
Zero Usage	0	0	0.00%
<b>Total Meters</b>	<b>60</b>	<b>3,291,000</b>	<b>11.00%</b>

Usage Breakout in Gallons for Irrigation	# of Accounts	Combined Use	% of Usage
Over 50,000	24	8,430,000	28.17%
40,001 - 50,000	3	136,000	0.45%
30,001 - 40,000	2	70,000	0.23%
20,001 - 30,000	2	47,000	0.16%
10,001 - 20,000	4	46,000	0.15%
8,001 - 10,000	1	9,000	0.03%
6,001 - 8,000	1	8,000	0.03%
4,001 - 6,000	0	0	0.00%
2,001 - 4,000	1	3,000	0.01%
1 - 2,000	1	2,000	0.01%
Zero Usage	4	0	0.00%

NO.	ADDRESS	PAYEE	DATE	TOTAL FEES PAID TO TMD	Escrow Account	Lot
1625	Catnap Lane	Classic Homes TH	10/09/18	\$31,644.52	\$6,000.00	10
1635	Catnap Lane	Classic Homes TH	10/09/18	\$31,336.43	\$6,000.00	9
16405	Dancing Bear Lane	Classic Homes	10/09/18	\$40,133.91	\$8,000.00	46
16393	Corkbark Terrace	Classic Homes	10/09/18	\$39,864.54	\$8,000.00	16
1386	Catnap Lane	Classic Homes	10/16/18	\$40,012.85	\$8,000.00	71
1566	Catnap Lane	Classic Homes	10/16/18	\$39,945.85	\$8,000.00	6
1357	Eagle Claw Lane	Classic Homes	10/16/18	\$40,030.92	\$8,000.00	78
1677	Lazy Cat Lane	Classic Homes TH	10/16/18	\$31,652.00	\$6,000.00	20
1691	Lazy Cat Lane	Classic Homes TH	10/16/18	\$31,291.75	\$6,000.00	19
				\$325,912.77		





October 16, 2018, sent October 18, 2018

Triview Metropolitan District  
P. O. Box 849  
Monument, CO 80132  
Attention: Joyce Levad

Dear Joyce,

I have been waiting to make the Triview tax payment until I get in the Motor Vehicle Tax. This is running about a week late. Well today I did get the check, but no corresponding report, therefore, I have no way to know what is owed to Triview at this time. I will forward the Motor Vehicle Tax as soon as I receive the report from the County.

The Town will transfer \$175,032.46 to the Triview ColoTrust District Fund account on October 18, 2018 and your funds should be available to you on 10/19/18. This was approved by the BOT on October 15, 2018. The ACH detail is as follows and documentation is enclosed.

Sales Tax Due for August 2018	\$174,950.19
<i>Motor Vehicle Tax for September 2018</i>	<i>\$ Pending</i>
Regional Building Sales Tax for September 2018	\$ 82.27

If you have questions or need additional information, please do not hesitate to contact me.

Sincerely,

  
Pamela Smith  
Town Treasurer

PKS/ps  
c: file  
Enclosure





October 22, 2018

Triview Metropolitan District  
P. O. Box 849  
Monument, CO 80132  
Attention: Joyce Levad

Dear Joyce,

As you know I have been waiting on the motor vehicle tax report from the county. It finally came today, in email form (excel), so it will look a little different than we are used to. I don't know why they changed what they are doing, but they did. The report I am getting now shows the NET tax (after the 5% collection fee), so I had to extrapolate out the gross from the report. Anyway, just give me a call if you have any questions.

The Town will transfer \$16,303.84 to the Triview ColoTrust District Fund account on October 23, 2018 and your funds should be available to you on 10/24/18. This was approved by the BOT on October 15, 2018. The ACH detail is as follows and documentation is enclosed.

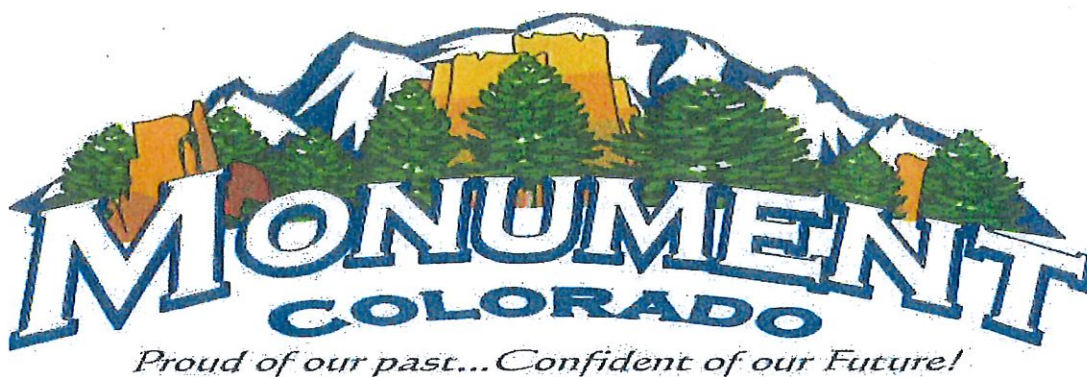
Sales Tax Due for August 2018	\$	<i>Paid</i>
Motor Vehicle Tax for September 2018	\$	16,303.84
Regional Building Sales Tax for September 2018	\$	<i>Paid</i>

If you have questions or need additional information, please do not hesitate to contact me.

Sincerely,

Pamela Smith  
Town Treasurer

PKS/ps  
C: file  
enclosure



October 31, 2018

Triview Metropolitan District  
P. O. Box 849  
Monument, CO 80132  
Attention: Joyce Levad

Dear Joyce:

The Town will transfer \$238,014.97 to the Triview ColoTrust District Fund account on October 31, 2018 and your funds should be available to you on 10/31/18. This was approved by the BOT on October 15, 2018. The ACH detail is as follows and documentation is enclosed.

Gross Property Tax due for 2017 Assessed, 2018 Budget Year	\$242,872.42
2% EPC Tax Collection Expense	<u>\$ 4,857.45</u>
Net Property Tax due for 2015 Assessed, 2016 Budget Year	\$238,014.97

If you have questions or need additional information, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink that reads "Pam".

Pamela Smith  
Town Treasurer

PKS/ps  
c: file  
Enclosures



**Monthly Report for October 10, 2018 – November 13, 2018**  
**Triview Metropolitan District**

**By James C. McGrady**  
**District Manager**

**(Proprietary and Confidential)**

**Utility Enterprise Activities**

- Worked with Ms. Crawford, Mike Sullivan, Maria Harwood, and Cathy Fromm to finalize the District's Official Statement and obtain a rating from Moody's. The district was given an A3 rating which is a very high rating for a District of this size.
- Construction has begun on the Western Interceptor. Pipe has been delivered along with manholes that are needed to complete the project.
- Donala Water and Sanitation was unable to obtain a finding of no significant impact from Pueblo County on their 1041 permit. This has caused Donala to stop discussions on a wheeling agreement with Triview. As a result of this action various system improvements have been put on hold that were needed to implement water deliveries through the Donala System. Those projects that were stopped included the metering station located at Gleneagle Drive and Baptist Road and a Pressure Reducing Vault located at Split Creek and Lyons Tail.
- At a meeting of the Operations Committee for the Upper Monument Creek Wastewater Treatment Plant a decision was made to move away from a minimum 2.2 million-dollar project to treat for arsenic at the wastewater treatment plant. Rather the arsenic issue will be handled at the treatment plants in both Donala and Triview. Shawn Sexton and Rob Lewis were able to find a very inexpensive solution to deal with arsenic by using a floating pump to empty the B Plant's wash water recovery basin as opposed to using a sludge pump located in the bottom of the clear well. This change seems to have virtually eliminated very fine material that contains arsenic from being delivered to the wastewater plant. In the future the clear well be cleaned out by a waste disposal company every few months and hauled off to a land fill. This change has saved the district millions of dollars and it is through the work of both Shawn and Rob that this solution was developed.
- Given the fact that Donala will not be able to wheel water through their system the proposed water lease from the Board of Water Works of Pueblo was put on hold. This was a major disappointment to me personally and helped solidify the notion that Triview must continue to find other solutions to deliver renewable water to this community.
- Work continues a regional wastewater delivery pipeline that will result in wastewater treatment being provided by Colorado Springs Utilities at their J.D. Phillips Wastewater Treatment Plant. A routing study is being done by Matrix

Consulting. Additionally, the design engineer for Monument Sanitation has begun work on a northern routing study that will be handed off to Matrix Consulting so that the northern portion of the pipeline can be incorporated into their design. It appears that a route can be found that will result in the elimination of both wastewater treatment plants and numerous lift stations. The pipeline itself will be a gravity pipeline and will not require pumping by any entity.

- Worked extensively with the water operators to implement the delivery of D1 and A1 water to B-Plant. The proposed solution is being tested and Mr. Sexton will be able to brief the Board as to how successful the test was.
- Met with Mr. McGinn to tour the Sanctuary and evaluate possible pipeline routes for a regional pipeline that will serve Woodmoor, the Town of Monument, and possibly Palmer Lake.
- Continued work on an agreement between Comanche Resources and the Triview Metropolitan District and other FMIC share purchases.

#### **General Fund Activities**

- Obtained the final bid from Schmidt Construction to complete the District's 2019 overlay project. Schmidt held all their prices from 2018 despite increased cost of oil, a key component in the manufacture of asphalt.
- A-yard has been cleaned up and work has begun to backfill the wall. Dirt from the Western Interceptor project will be used to complete the backfill at no cost to the District.
- Curb, Gutter, and Sidewalk replacement program will begin on November 19<sup>th</sup>. A total of 47 areas have been identified as needing to be repaired or replaced in preparation for the 2019 overlay program. It is expected that this concrete work will be done in approximately 4 weeks from the start of construction.
- All the irrigation systems were blown out the last week in October.
- The fall application of fertilizer was put down through out the District in mid October.
- Brightview has also produced a sketch of the median at Creekside Drive and Leatherchaps Drive.
- The District's work crews have completed edging throughout the District.
- Three new park Benches have been delivered. These benches will be installed at Burke Hollow Park and Creekside Park.

#### **General Administration**

- Prepared Monthly Board minutes from the October 9, 2018 Regular Board meeting.



- Worked closely with Ground Floor Media to develop the District's seventh newsletter.
- Continued to refine the 2019 Budget. Meetings with Board members will take place in late November.
- Prepared a job description for a Parks and Open Space Superintendent's position. This position was reviewed by Director Sexton for completeness. The job was posted on the SDA Website and on the District's Website.

#### **Customer Contacts and Communications**

- Answered normal customer calls and e-mails.

#### **Regional Meetings Attended**

- Pikes Peak Regional Water meeting.
- Upper Monument Interceptor meeting.
- Upper Monument Wastewater Treatment Plant Operations Committee Meeting

**CREDIT OPINION**

7 November 2018

 **Rate this Research**
**Contacts**

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**CLIENT SERVICES**

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 Asia Pacific 852-3551-3077  
 Japan 81-3-5408-4100  
 EMEA 44-20-7772-5454

**Triview Metropolitan District, CO**
**New issuer**
**Summary**

Triview Metropolitan District's water and wastewater utility (A1 issuer rating; A3 revenue bond rating) is mid way through development and is constrained by its small size, though benefits from a strong financial position relative to the size of operations, above-average resident income levels, a moderately low debt to revenues ratio, and healthy debt service coverage post-sale from non-tap fee operating revenues. However, given the district is still developing out, tap fees associated with new development to connect to the system make up a large portion of total revenues, and can be volatile depending on the pace of new development. The credit profile also considers the moderately weak legal provisions protecting bondholders.

On November 5, 2018 we assigned an issuer rating (hypothetical general obligation unlimited tax security) of A1 and a revenue bond rating of A3 to the district.

**Credit strengths**

- » Relatively new utility system with minimal capital improvement needs
- » Above average resident income levels
- » Healthy debt service coverage net of tap fees associated with new development
- » Strong cash position relative to operations

**Credit challenges**

- » Small system in developing district
- » Volatile tap fees make up a large portion of operating revenues
- » Moderately weak legal provisions protecting bondholders

**Rating outlook**

Moody's generally does not assign outlooks to local governments with this amount of debt outstanding.

**Factors that could lead to an upgrade**

- » Significant system expansion
- » Increase in nominal amount of reserves
- » Increase in debt service coverage

## Factors that could lead to a downgrade

- » Trend of declining debt service coverage
- » Reduced unrestricted cash position
- » Increased leverage of the system absent revenue growth

## Key indicators

Exhibit 1

Triview Metropolitan District, CO					
System Characteristics					
Asset Condition (Net Fixed Assets/ Annual Depreciation)	39 years				
System Size - O&M (in \$000s)	\$1,621				
Service Area Wealth: MFI % of USmedian	147.8%				
Legal Provisions					
Rate Covenant (x)	1.10				
Debt Service Reserve Requirement	No DSRR (Baa and Below)				
Management					
Rate Management	A				
Regulatory Compliance and Capital Planning	A				
Financial Strength					
	2013	2014	2015	2016	2017
Operating Revenue (\$000) [Including tap fees]	\$2,733	\$5,454	\$2,771	\$3,533	\$5,646
System Size - O&M (\$000)	\$1,218	\$1,370	\$1,267	\$1,591	\$1,621
Net Revenues (\$000)	\$1,515	\$4,083	\$1,504	\$1,942	\$4,025
Net Funded Debt (\$000)	\$4,387	\$7,284	\$6,434	\$12,084	\$11,054
Annual Debt Service (\$000)	\$502	\$500	\$1,134	\$1,112	\$1,444
Annual Debt Service Coverage (x)	3.0x	8.2x	1.3x	1.7x	2.8x
Cash on Hand	184 days	369 days	257 days	295 days	813 days
Debt to Operating Revenues (x) [Including tap fees]	1.6x	1.3x	2.3x	3.4x	2.0x

Source: Moody's Investors Service, district audited financial reports, Series 2018 bond documents

## Profile

Triview Metropolitan District was formed in 1985 for the purpose of providing street and drainage, water and wastewater improvements, park and recreation, traffic and safety protection, and mosquito control; utility service commenced in the early 1990's and is provided to all areas within district boundaries. The 2,590 acre district is located within the town of Monument, approximately 6 miles from the Air Force Academy, 15 miles north of [Colorado Springs](#) (Aa2) and 52 miles south of [Denver](#) (Aaa stable). The district includes a mix of residential and commercial property, as well as vacant land to be developed.

## Detailed credit considerations

### Service area and customer base: growing district favorably located in northern Colorado Springs metro area

Triview Metropolitan District will continue to see growth in its customer base as development continues. The district currently serves 1,564 residential units as well as 60 commercial customers within the district, and is planned to include a total of 3,032 residential units as well as additional commercial development as the district is only half built. As of fiscal 2018, the district tax base was

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moderate at \$769.2 million, and has grown over 34% since 2014. The district is well positioned for growth given its favorable location in northern Colorado Springs metro area, a region which is continuing to see job growth, particularly in high wage industries.

The district operates its own water treatment facilities, lines and distribution facilities, and jointly owns the wastewater treatment facilities. The two water treatment plants have a combined capacity of 2.3 million gallons per day (MGD). Based on the infrastructure in place in the system, the maximum capacity for providing treated water is 1.8 MGD versus average use of 400 thousand MGD. The district owns a 44% share in the Upper Monument Creek Wastewater Treatment Plant which provides regional wastewater treatment to the district and other partners (Forest Lakes Water and Sanitation District and the Donala Water and Sanitation District). Donala WSD operates the wastewater treatment plant, with the district responsible for its share of O&M costs based on the share of actual flows. The wastewater system also includes collection lines and other infrastructure. The capacity of the wastewater treatment plant is currently 1.75 MGD. Backbone utility infrastructure is complete for full development of the district. Any infrastructure needed to connect to the system will be paid for by developers.

The district's water supply currently is comprised primarily of rights in nonrenewable Denver Basin groundwater aquifers. The district has been working to increase its renewable source of water by purchasing shares from the Fountain Mutual Irrigation Company (FMIC). The district currently owns or controls 515 shares in FMIC and is under contract to purchase an additional 32 shares. The district's 515 shares yield approximately 360 acre feet of water per year; the district expects demand at build-out of 2,200 acre feet per year. The district has set a goal to derive no more than 15% of water demand from the Denver groundwater sources, and intends to continue to purchase rights to renewable water sources.

#### **Debt service coverage and liquidity: healthy coverage and strong reserves relative to operations**

Debt service coverage as of fiscal 2017 based on total net revenues was strong at 2.8 times annual debt service. However, 30% of the system's revenues were derived from tap fees associated with new development to connect to the system. Net of tap fees coverage fell to an adequate 1.5 times. With the refunding and restructure of debt, which will lengthen the amortization term, debt service will decrease substantially, from \$1.4 million in fiscal 2017, to just under \$700,000 going forward. As a result, coverage of Series 2018 maximum annual debt service (MADS) based on fiscal 2017 revenues is strong at 3.1 times. However, based on budgeted revenues and expenses in fiscal 2018, MADS coverage will be approximately 1.8 times net of tap fees.

Given ongoing development, tap fees are expected to remain an important source of revenues, though the board is also following a ten year plan to annually increase rates per a rate study completed in July 2018. Tap fee revenues are volatile depending on the pace of development and specific projects ramping up and completing. While tap fees are not needed to coverage debt service, they are an important source of revenue to build up reserves to cover future capital expenses and renewable water rights purchases. Additionally, the board increased water rates by 5% in fiscal 2018 and wastewater rates by 10%. Through 2016, the board intends to increase water rates by 8% annually for five years, and by 5% for three years; it also intends to increase wastewater rates by 9% annually through 2027. Utility rates charges to customers are currently in line with surrounding peers.

#### **LIQUIDITY**

The district's unrestricted cash is nominally small at \$3.6 million, though given the district's small size of operations, this represented a very strong 813 days of expenses. The unrestricted cash position is expected to grow over the near term through operating surpluses and tap fees.

#### **Debt and legal covenants: manageable debt burden; adequate albeit weaker legal covenants**

The district's debt represents a moderately low 2.7 times operating revenues, and no additional debt is expected to be issued for at least three years, during which time operations will grow commensurate with new development. Over the next ten years, capital improvement costs, including purchase of new water rights, are expected to total \$26.1 million for the water system; capital improvements for the wastewater system through 2028 are projected to total \$27.6 million.

#### **DEBT STRUCTURE**

All of the district's revenue bond debt is fixed rate and amortizes through 2048. Principal amortization is below average with 66% of principal retired within ten years.

#### **DEBT-RELATED DERIVATIVES**

The district is not a party to any derivative agreements.



**LEGAL COVENANTS**

Legal covenants protecting bond holders are relatively weak, though are mitigated by strong days cash on hand and limited capital plans. The district has covenanted to set rates to generate 1.1 times debt service, net of tap fees. Similarly, the additional bonds test requires 1.1 times coverage of maximum annual debt service including new debt, net of tap fees, from 12 months of revenues spanning the previous 18 months. There is no requirement to maintain a debt service reserve fund.

**Management and governance: active management overseeing utility system**

The district is served by a five member board serving successive biennial terms. The board retains the sole authority to set rates for the system. The district employs 14 people to manage the utility system, including a district manager and other staff.



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## Credit rating tiers<sup>[edit]</sup>

The credit rating is a financial indicator to potential investors of debt securities such as bonds. These are assigned by credit rating agencies such as Moody's, Standard & Poor's and Fitch Ratings to have letter designations (such as AAA, B, CC) which represent the quality of a bond. Moody's assigns bond credit ratings of Aaa, Aa, A, Baa, Ba, B, Caa, Ca, C, with WR and NR as withdrawn and not rated.<sup>[3]</sup> Standard & Poor's and Fitch assign bond credit ratings of AAA, AA, A, BBB, BB, B, CCC, CC, C, D. Currently there are only two companies in the United States with a AAA credit rating: Microsoft and Johnson and Johnson.<sup>[4]</sup>

Moody's		S&P		Fitch		Equivalent to SVO Designations	Rating description		
Long-term	Short-term	Long-term	Short-term	Long-term	Short-term	NAIC			
Aaa	P-1	AAA	A-1+	AAA	F1+	1	Prime	Investment-grade	
Aa1		AA+		AA+			High grade		
Aa2		AA		AA					
Aa3		AA-		AA-					
A1	P-2	A+	A-1	A+	F1		Upper medium grade		
A2		A		A					
A3		A-	A-2	A-	F2		Lower		
Baa1		BBB+		BBB+		2			

Baa2	P-3	BBB	A-3	BBB	F3		medium grade	
Baa3		BBB-		BBB-				
Ba1	Not prime	BB+	B	BB+	B	3	Non-investment grade speculative	Non-investment grade AKA high-yield bonds AKA junk bonds
Ba2		BB		BB				
Ba3		BB-		BB-				
B1		B+		B+				
B2		B		B				
B3		B-		B-				
Caa1		CCC+	C	CCC	C	5	Substantial risks	
Caa2		CCC					Extremely speculative	
Caa3		CCC-					Default imminent with little prospect for recovery	
Ca		CC						
		C						
C		D	/	DDD	/	6	In default	

/				DD				
				D				

### Rating tier definitions<sup>[edit]</sup>

Moody's	Standard & Poor's	Fitch	Credit worthiness <sup>[5][6]</sup>
Aaa	AAA	AAA	An obligor has EXTREMELY STRONG capacity to meet its financial commitments.
Aa1	AA+	AA+	An obligor has VERY STRONG capacity to meet its financial commitments. It differs from the highest-rated obligors only to a small degree.
Aa2	AA	AA	
Aa3	AA-	AA-	
A1	A+	A+	An obligor has STRONG capacity to meet its financial commitments but is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligors in higher-rated categories.
A2	A	A	
A3	A-	A-	
Baa1	BBB+	BBB+	An obligor has ADEQUATE capacity to meet its financial commitments. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity of the obligor to meet its financial commitments.
Baa2	BBB	BBB	
Baa3	BBB-	BBB-	
Ba1	BB+	BB+	An obligor is LESS VULNERABLE in the near term



Ba2	BB	BB	than other lower-rated obligors. However, it faces major ongoing uncertainties and exposure to adverse business, financial, or economic conditions which could lead to the obligor's inadequate capacity to meet its financial commitments.
Ba3	BB-	BB-	
B1	B+	B+	An obligor is MORE VULNERABLE than the obligors rated 'BB', but the obligor currently has the capacity to meet its financial commitments. Adverse business, financial, or economic conditions will likely impair the obligor's capacity or willingness to meet its financial commitments.
B2	B	B	
B3	B-	B-	
Caa	CCC	CCC	An obligor is CURRENTLY VULNERABLE, and is dependent upon favourable business, financial, and economic conditions to meet its financial commitments.
Ca	CC	CC	An obligor is CURRENTLY HIGHLY-VULNERABLE.
	C	C	The obligor is CURRENTLY HIGHLY-VULNERABLE to nonpayment. May be used where a bankruptcy petition has been filed.
C	D	D	An obligor has failed to pay one or more of its financial obligations (rated or unrated) when it became due.
e, p	pr	Expected	Preliminary ratings may be assigned to obligations pending receipt of final documentation and legal opinions. The final rating may differ from the preliminary rating.
WR			Rating withdrawn for reasons including: debt maturity, calls, puts, conversions, etc., or business reasons (e.g. change in the size of a debt issue), or the issuer defaults. <sup>[3]</sup>

Unsolicited	Unsolicited		This rating was initiated by the ratings agency and not requested by the issuer.
	SD	RD	This rating is assigned when the agency believes that the obligor has selectively defaulted on a specific issue or class of obligations but it will continue to meet its payment obligations on other issues or classes of obligations in a timely manner.
NR	NR	NR	No rating has been requested, or there is insufficient information on which to base a rating.

### Investment grade[edit]

A bond is considered **investment grade** or **IG** if its credit rating is BBB- or higher by Standard & Poor's or Baa3 or higher by Moody's. Generally they are bonds that are judged by the rating agency as likely enough to meet payment obligations that banks are allowed to invest in them.

Ratings play a critical role in determining how much companies and other entities that issue debt, including sovereign governments, have to pay to access credit markets, i.e., the amount of interest they pay on their issued debt. The threshold between investment-grade and speculative-grade ratings has important market implications for issuers' borrowing costs.

Bonds that are not rated as investment-grade bonds are known as **high yield** bonds or more derisively as junk bonds.

The risks associated with investment-grade bonds (or investment-grade corporate debt) are considered significantly higher than those associated with first-class government bonds. The difference between rates for first-class government bonds and investment-grade bonds is called investment-grade spread. The range of this spread is an indicator of the market's belief in the stability of the economy. The higher these investment-grade spreads (or risk premiums) are, the weaker the economy is considered.

**Insert #1 (Page 29)**  
**from HR Green**  
**Typical Section Jackson Creek Parkway**



## **October Report by Gary Harrison**

Irrigation system has been blown throughout the entire District. The process took 3 days with 3 large air compressors. Special thanks goes out to the Water District for their assistance in completing the project.

Sidewalk edging has been completed throughout the District. We will now turn our attention to edging the curbs District wide.

As a new sewer line goes in there is leftover material that must be disposed of and will be brought to A-Yard. A-Yard wall will be back filled as the leftover material becomes available through this process.

The first snowfall has come and gone without issue. Some plowing had to be completed in the Sanctuary subdivision. The new V-Plow worked extremely well and the process of snow removal went very smoothly. All snow removal equipment has been serviced and is ready for the next snowfall.

Waste material at A-Yard has been disposed of and clean-up is complete.

Weeding will continue throughout the District. It has been a slow process but is still something that is high priority to complete.

A drain was added to the trail at Paiute Park – project is complete.

Utilities easement on Upper Transcontinental still needs to be completed. Project was pushed back due to the irrigation blowout.

Winterization of summer equipment is 70% complete. All winterization should be complete in the upcoming weeks. Some equipment is still being used daily.

As noted in September's report, the street light at Leather Chaps and Bowstring was damaged in an automobile accident. A light that closely matches the other street lights in the District has been found and is on order. It should arrive in about 6 weeks.

Maintenance of Public Works vehicles will proceed as time permits ex: tires, brakes, oil changes.

## **Triview Metro Water Department**

### **List of Accomplishments for October, 2018**

- **Pumpage for month of October – Lo – 0.67 MG Hi – 1.183 MG  
Total – 15.500 MG**
- **Washwater usage for October- 0.250 MG**
- **Total Sold – 16.723 MG**

#### **Reported activity for Month of October 2018**

- **C Plant- Working up a quote for the paving of the driveway leading up to C Plant; total length of drive is ~640 ft. 12' wide, 4" thick quote coming from Schmidt (~\$40k). All systems at C Plant running nominally.**
- **B Plant – Beginning washwater tank evaluation; the pump out system has been modified to pump wash/flush water from supernatant, rather than the sludge pump; in an effort to reduce arsenic pumpage to the Wastewater Plant. Testing of sample water under these conditions is underway, sampling at varying depths to evaluate settling rates, and level of arsenic in supernatant. (Testing results indicated as predicted, supernatant arsenic levels significantly reduced after 1 hr of settling time) Washwater basin level control strategy development is underway with Timberline techs.**

**The SCADA project has been rescheduled for Feb/2019, B Plant will be down during this upgrade project**

**Remainder of B plant is running nominally**

- **A Plant – All external lines have been located and confirmed; we have the capability to run both wells A1 and D1 for an overall increase in treatable capacity. Testing is underway.**
- **PRV vaults/District Pressure Zones- Since new developments with Donala interconnect situation, it has been determined that our best course of action with regard to the Lyons tail/Split creek vault is to rebuild in place as is the current 8 X 4 configuration. Lyons tail and Kitchner Roll seal vault is scheduled to be rebuilt as well.**



## TRIVIEW METROPOLITAN DISTRICT

### RESOLUTION 2018-04

#### RESOLUTION OF THE BOARD OF DIRECTORS OF TRIVIEW METROPOLITAN DISTRICT CONCERNING DEVELOPMENT OF UTILITY INFRASTRUCTURE AND INCLUSION POLICIES

WHEREAS, Triview Metropolitan District (District) has determined that it is appropriate to adopt, amend and supplement portions of its existing rules and regulations concerning the District's policy in regard to development and construction of utility infrastructure for service to new development within the District, and in regard to inclusion of future properties within the District and the District's expectations and policies for the same;

WHEREAS, pursuant to C.R.S. 32-1-1001(1)(h), (k), and (l), and 32-1-1004(3), this Board has the authority on behalf of the District to manage and control the business affairs of the District, to include the construction, installation, operation and maintenance of District improvements, the furnishing of services, and the acceptance of real and personal property for use by the District, specifically as concerns utility infrastructure;

WHEREAS, pursuant to C.R.S. 32-1-1001(m) and (n), this Board has the power to adopt, amend and enforce bylaws and rules and regulations for the District that are not in conflict with the constitution and laws of the State of Colorado, for the carrying on of the business of the District, and may exercise all rights and powers necessary or incident to or implied from its specific powers; and

WHEREAS, the District has considered the somewhat *ad hoc* manner in which inclusions of various properties into the District may have historically occurred, and wishes to ensure that consistent expectations may be established for the construction, warranty, maintenance and conveyance of water and wastewater utility infrastructure by developers and landowners for use by the District in provision of water and wastewater services, both for previously included properties for which no specific criteria was established upon inclusion, as well as for properties which may seek inclusion into the District in the future;

WHEREAS, the District in order to address such concerns, previously enacted resolution 03-2014, which this Resolution is intended to expand upon, supplement, and replace.

NOW, THEREFORE, pursuant to the District's authority and the power under C.R.S. 32-1001 and 32-1-1004, the following policy is adopted in regards to the District's policies and expectations for development, construction, warranty, maintenance, and conveyance to the District of all water and wastewater utility infrastructure necessary for provision of water and wastewater services by the District to new development, and



establishment of pro forma inclusion agreements establishing similar expectations for future to-be-included properties, forming a portion of the District's rules and regulations.

1. Water and Wastewater Utility Infrastructure. It is expressly the policy of the District that each developer should bear the costs of their own development, and that such expenses should not be shared by the taxpayers and ratepayers of the District as a whole, including provision of infrastructure necessary for the District to provide utility services. Therefore, unless expressly stated or agreed to the contrary as part of previously approved inclusion agreements or other District-approved contractual documents, all future development in the District shall be subject to the following requirements as concerns design, development, construction, warranty and maintenance of water and wastewater utility infrastructure necessary for the District to provide water and wastewater services to such future development.

A. The developers of all projects within the District to whom water and wastewater service will be provided by the District shall construct and pay for the water and wastewater delivery and distribution systems as necessary for the proper supply and distribution to and from the District's respective water and wastewater facilities to the subject property (Utility Improvements). Construction and funding of all such infrastructure shall be the Developer's burden.

B. All Utility Improvements shall be designed consistent with the District's design criteria and construction standards, which may be amended or altered from time to time by the District. The District's written confirmation of conformance with said design criteria and construction standards must be obtained prior to any construction activities by the developer, its agents, contractors and assigns, and all such Utility Improvements shall be sufficient to provide the applicable services to the subject property anticipated based upon land use approvals from the Town of Monument for the same, as determined in the District's discretion. Utility Improvements shall include any necessary offsite improvements for adequate service to the property, in the District's discretion.

C. Prior to construction of any Utility Improvements, any land developer shall submit detailed construction plans to the District for design approval. Construction shall not begin until such land developer has obtained the prior written approval by the District of such final design construction plans, which approval shall be in the District's sole discretion.

D. All Utility Improvement designs, and implementation of the same, must be sufficient to meet the anticipated water and wastewater demands of the property to be serviced thereby, based upon the then-applicable demand standards utilized by the District and the Town of Monument in evaluating land use entitlements.

E. Acceptance of Work/Warranty. The Utility Improvement construction obligations of each land developer shall not be complete until completion of the District's inspection and receipt of written preliminary acceptance of the Utility



Improvements and associated infrastructure as being in compliance with the District's specifications and plans accepted by the District for use in construction of the same, which preliminary acceptance shall not occur sooner than one year after completion of all such utility infrastructure. Such preliminary acceptance shall be in accordance with the standard policies and procedures of the District. Said land developer shall subsequently guarantee and warranty all infrastructure for a period of two (2) years after determination of final completion by the District and preliminary acceptance of the same. Said land developer shall maintain the Utility Improvements during said period prior to preliminary acceptance and for the subsequent warranty period, and shall cure any non-conforming work or any failures and workmanship during said periods. At the end of the warranty period, such infrastructure shall be finally accepted by the District, and shall at such time become the property of the District, and shall be maintained and operated by the District. Upon such final acceptance by the District, the land developer shall convey good title for the Utility Improvements to the District, free and clear of all liens and encumbrances.

2. Main Lines. In addition to the Utility Infrastructure, each land developer shall be solely responsible, at its expense, for the construction of any and all connections to, and extensions of, the District's existing water and wastewater mainlines to and from the subject property to be serviced thereby, as necessary for the District to provide such utility services to/from the subject property. Such land developers shall thereby be responsible for all construction and expense of all onsite and offsite infrastructure improvements for utility service to the property by the District.

3. Reimbursements. Any land developers designing, constructing and warranting Utility Infrastructure as described above, including main line extensions and connections thereto, shall reimburse the District for its reasonable attorney fees, engineering fees, District staff overtime incurred in connection with the design, plan review and comment, inspection, and approvals by the District of such Utility Infrastructure up until the final acceptance of said Utility Infrastructure by the District. All such amounts shall constitute a charge relating to the subject property to be serviced by such Utility Infrastructure, and any amount not timely paid shall constitute a lien upon such property until paid, and may be enforced in the same manner as the statutory lien upon the property for charges and services due to the District under C.R.S. '32-1-1001(j).

A. Should the District, in its sole and complete discretion, elect to design, construct, fund or otherwise facilitate Utility Infrastructure on behalf of a developer otherwise obligated by this Resolution to provide such designs, construction and funding, the District may recover from such developer all costs associated with the District's expenditures for such Utility Infrastructure including but expressly not limited to engineering and surveying costs, construction costs, land acquisition costs, and legal costs and fees, and interest thereon at a rate not to exceed 18% per annum. The District may assess such costs against such developer in the form of a "special impact fee" assessable against such developer's development requests, whether or not served by the Utility Infrastructure at issue, and may condition service to and approval of any such development upon timely payment of such special impact fees.



4. Easements. All land developers seeking utility service from the District shall also grant and provide to the District, at no cost to the District, any and all necessary licenses, permits, easements and rights of way across the property to be served and over, under and across any area required outside the limits of such property, in size and location acceptable to the District. Such grants and provisions shall be in accordance with the District's design criteria and specifications to provide for the construction, operation, maintenance, repair and replacement of the mains, pipelines and appurtenances for the water and wastewater lines serving the Property, together with the right of ingress and egress thereto. The design criteria and specifications for the easements shall include that (1) the utility easements for main lines shall be exclusive easements to the extent reasonably possible, (2) to the extent exclusive easements are not reasonably possible, then any other neighboring utilities (i.e., natural gas, telephone, cable, etc.) shall not be located on top of the District's utility infrastructure within the easements or so close thereto as to interfere with or impair the District's access to and maintenance of the utilities within the easements, and (3) to the extent the utility easements exist upon or adjacent to private, non-County, Town, or District maintained roads, Petitioner shall grant access and utility easements to the District that are within or adjacent to the Petitioner's private roads, all as required by the Districts. The Petitioner and its successors shall be solely responsible for maintaining such private roads and access as necessary for the District's use and enjoyment of the easements granted, including but not limited to, proper road maintenance, snow removal and traffic control. To the extent that the District is unable to properly access and utilize the easements granted herein due to any failure of the Petitioner or its successors to comply with these obligations, the District shall not be responsible for any failure to provide utility service or to provide for the maintenance or repair of utility infrastructure as a result of the Petitioner's failure to fulfill its obligations. In such event, the Petitioner shall be solely liable and responsible for such limitations in provision of service, maintenance and repair.

4. Future Inclusions. The Board hereby approves the *pro forma* Inclusion Agreement, attached hereto as Exhibit A, as being the standard form to be utilized by the District as concerns future inclusions of property into the District and provision of services thereto. While the Board retains its discretion to vary from this standard agreement on the basis of unique circumstances which may pertain to specific properties, it is the Board's intent that the terms and conditions of the standard agreement be generally retained, so as to provide prospective inclusion petitioners with consistent expectations as concerns the inclusion process and obligations related thereto.

5. Determination by the Board. It is the Board's determination that this policy and the requirements discussed herein are reasonably related to the financial health of the District, and consistent with the District's policy that costs associated with development within the District be paid for by such developers.

6. Other Rates and Fees. All other policies, rules, and regulations of the District not expressly revised by this Resolution shall remain in full force and effect.



7. Enterprise. This Resolution is taken by the District, including as acting through its water activity enterprise.

8. Proper Action. This action is taken by the Board at its regular public meeting after all required public notices and postings of the meeting have been made, with a quorum of the Board in attendance and taking proper action thereon.

THEREFORE, the above policy regarding design, construction and finance of Utility Improvements and associated infrastructure, and for establishing standardized expectations for future inclusion agreements, were established as rules and regulations of the District, and were enacted by the Board of Directors of the District on this \_\_\_\_ day of \_\_\_\_\_, 2018, to be effective immediately.

\_\_\_\_\_  
Mark Melville, President

ATTEST:

\_\_\_\_\_  
James Barnhart, Secretary



TRIVIEW METROPOLITAN DISTRICT  
16055 Old Forest Point  
Suite 300  
P.O. Box 849  
Monument, CO 80132  
(719) 488-6868 Fax: (719) 488-6565

**DISBURSEMENTS OVER \$5,000**  
**November 13, 2018**

**1. Ground Floor Media** **\$10,138.59**

General - Professional Services- Public Relations (1/2)  
Enterprise – General Administration – Communications (1/2)

2018 Budget	\$ 40,000.00
2018 Spent YTD	\$ 22,542.00
Current Disbursement	<u>\$(10,138.59)</u>
2018 Remaining Budget	\$ 7,319.41

**2. JDS Hydro Consultants, Inc.** **\$8,909.62**

Capital Projects – Enterprise – Water Improvements  
West Water Loop

2018 Budget	\$0
2018 Spent YTD	\$-23,256.37
Current Disbursement	<u>\$(8,909.62)</u>
2018 Remaining Budget	\$-32,166.00

**3. JDS Hydro Consultants, Inc.** **\$7,472.50**

Capital Projects – Enterprise – Water Improvements  
West Interceptor

2018 Budget	\$0
2018 Spent YTD	\$-27,832.93
Current Disbursement	<u>\$(7,472.50)</u>
2018 Remaining Budget	\$ -35,305.43

**4. JDS Hydro Consultants, Inc. \$8,121.25**

Capital Projects – Enterprise – Water Improvements  
Reuse, Renewable Water Purchase/Integrated Water Resource Plan  
Triview & Donala Interconnects

2018 Budget	\$500,000.00
2018 Spent YTD	\$21,666.49
Current Disbursement	<u>\$(8,121.25)</u>
2018 Remaining Budget	\$470,212.26

**5. Timber Line Electric & Control \$48,731.00**

Capital Projects – Enterprise – Water Improvements  
Reuse, Renewable Water Purchase/Integrated Water Resource Plan  
SCADA Project

2018 Budget	\$500,000.00
2018 Spent YTD	\$29,787.74
Current Disbursement	<u>\$(48,731.00)</u>
2018 Remaining Budget	\$421,481.26

**6. White Bear Ankele Tanaka & Walron Attorneys at Law \$6,070.73**

General– Administrative  
Election

2018 Budget	\$22,000.00
2018 Spent YTD	\$6,283.00
Current Disbursement	<u>\$(6,070.73)</u>
2018 Remaining Budget	\$9,646.27

**7. Monson, Cummins & Shohet, LLC \$6,296.61**

General (District) - Professional Services -  
Legal Fees

2018 Budget	\$50,000.00
2018 Spent YTD	\$-73,706.00
Current Disbursement	<u>\$(6,296.61)</u>
2018 Remaining Budget	\$-30,003.61



**8. American Conservation & Billing Solutions** **\$5,228.00**

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Enterprise – Water / Wastewater  
Professional Services **(PAID)**

2018 Budget	\$60,000.00
2018 Spent YTD	\$50,372.25
Current Disbursement	<u>\$(5,228.00)</u>
2018 Remaining Budget	\$4,399.75

**See Attached Details**

# Invoice

Date	Invoice #
9/30/2018	6614

Bill To

Triview Metropolitan District  
Attn: Jim McGrady  
16055 Old Forest Road, Ste 300  
Monument, CO 80132

[illegible]

Remittance	
Terms	Net 15
Due Date	10/15/2018
Amount Due	\$10,138.59
Amount Enclosed	



**GROUND FLOOR MEDIA**  
ESTABLISHED 2001

1923 Market Street | Denver, CO 80202  
main 303.865.8110 | fax 303.253.9763  
groundfloormedia.com



## JDS-Hydro Consultants, Inc.

545 East Pikes Peak Ave. Suite 300  
Colorado Springs, CO 80903  
Tel: 719-227-0072 719-471-3401  
tmoffett@jdshydro.com  
www.jdshydro.com

Triview Metropolitan District  
P.O. Box 849  
16055 Old Forest Point, Suite 300  
Monument, CO 80132

### Invoice

INVOICE DATE: 10/17/2018

INVOICE NUM: 224019-7

BILLING THROUGH: 9/30/2018

#### 224.019: - West Water

Managed By : John P McGinn

#### SERVICES

DATE	EMPLOYEE	DESCRIPTION	HOURS	RATE	AMOUNT
9/4/2018	GJD	Preliminary Design / Planning	1.500	\$110.000	\$165.00
		Review with Jim McGrady to review schedule to include in bid documents. Sent files to surveyor for initial legal description preparation.			
9/5/2018	JPM	Design-Oversight	2.000	\$150.000	\$300.00
9/5/2018	GUS	Drafting	1.750	\$65.000	\$113.75
		check in with Gina regarding easement file to surveyor, check in with gwen, bore exhibit for Schuck			
9/5/2018	GJD	Preliminary Design / Planning	1.500	\$110.000	\$165.00
		Sent preliminary layout to landowners and surveyor. Sent questions to driller on directional drill to confirm construction easement requirements. Field visit to review manhole near power pole on survey.			
9/7/2018	JPM	Design-Overview	1.000	\$150.000	\$150.00
9/10/2018	GUS	Drafting	7.750	\$65.000	\$503.75
		finalizing bore profile/setting up sheets/ changing alignment per Anderson (and updating subsequent drawings like the easement, erosion control, etc)			
9/10/2018	GJD	Preliminary Design / Planning	2.500	\$110.000	\$275.00
		Alignment redlines. Erosion control design.			
9/11/2018	GUS	Drafting	0.250	\$65.000	\$16.25
9/11/2018	GJD	Preliminary Design / Planning	1.000	\$110.000	\$110.00
		Looked up permit for well found near planned ROW. Reviewed drawings.			
9/12/2018	JPM	Design	3.000	\$150.000	\$450.00
9/12/2018	GUS	Drafting	3.500	\$65.000	\$227.50

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# JDS-Hydro Consultants, Inc.

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 Colorado Springs, CO 80903  
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 tmoffett@jdshydro.com  
 www.jdshydro.com

Triview Metropolitan District  
 P.O. Box 849  
 16055 Old Forest Point, Suite 300  
 Monument, CO 80132

## Invoice

INVOICE DATE: 10/17/2018  
 INVOICE NUM: 224019-7  
 BILLING THROUGH: 9/30/2018

### 224.019: - West Water

Managed By : John P McGinn

		getting bore/pipe info for gwen, working on modified easement exhibit and plan and profile			
9/12/2018	GJD	Preliminary Design / Planning	3.500	\$110.000	\$385.00
		Project manual - invitation to bid, bid schedule. Sent revised file to surveyor after line was moved to avoid sewer manhole. Revised bid schedule per discussion with John.			
9/13/2018	GUS	Drafting	1.000	\$65.000	\$65.00
9/14/2018	GUS	Drafting	1.750	\$65.000	\$113.75
		making edits based on Gwen's comments			
9/14/2018	GJD	Preliminary Design / Planning	2.000	\$110.000	\$220.00
		Reviewed underground utilities including calling in 811 locate. Edited bid invite and sent out for review. Drawing review.			
9/17/2018	JPM	Design	1.000	\$150.000	\$150.00
9/17/2018	GUS	Drafting	8.000	\$65.000	\$520.00
		redlines from gwen, then alignment changes from Greg, changing all the subsequent drawings and going through with Gwen and John, importing GPS points.			
9/17/2018	GJD	Field Inspection	3.000	\$110.000	\$330.00
		Met USIC onsite to review utilities. Walked pipeline route and noted underground utilities. Picked up GPS points.			
9/17/2018	GJD	Preliminary Design / Planning	1.250	\$110.000	\$137.50
		Conference call and follow up with Greg Anderson to confirm pipeline route.			
9/18/2018	GUS	Drafting	4.500	\$65.000	\$292.50
9/18/2018	GJD	Preliminary Design / Planning	4.000	\$110.000	\$440.00

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Triview Metropolitan District  
 P.O. Box 849  
 16055 Old Forest Point, Suite 300  
 Monument, CO 80132

## Invoice

INVOICE DATE: 10/17/2018  
 INVOICE NUM: 224019-7  
 BILLING THROUGH: 9/30/2018

### 224.019: - West Water

Managed By : John P McGinn

		Followed up on 811 locates. Reviewed bore design. Coordinated with land owners on pipeline alignment.			
9/18/2018	GJD	Preliminary Design / Planning Project review with Mario and John.	0.500	\$110.000	\$55.00
9/19/2018	GUS	Drafting changes based on Greg's alignment change request, us going through options	7.000	\$65.000	\$455.00
9/19/2018	GJD	Preliminary Design / Planning Followed up with landowners to confirm route. Drawing and project manual review.	3.250	\$110.000	\$357.50
9/20/2018	GUS	Drafting making all the changes to drawings based on the alignment options we are considering.	4.000	\$65.000	\$260.00
9/20/2018	GJD	Preliminary Design / Planning Drawing review.	1.000	\$110.000	\$110.00
9/21/2018	GUS	Drafting	3.000	\$65.000	\$195.00
9/21/2018	GJD	Preliminary Design / Planning Easement review - followed up with Rockwell. Reviewed SUE walkthrough.	1.000	\$110.000	\$110.00
9/25/2018	GUS	Drafting getting current drawings to gwen	0.500	\$65.000	\$32.50
9/25/2018	GJD	Preliminary Design / Planning Project manual, SUE notes.	2.000	\$110.000	\$220.00
9/27/2018	GJD	Preliminary Design / Planning Follow up on well for SUE report.	0.500	\$110.000	\$55.00
TOTAL SERVICES			78.500		\$6,980.00

### EXPENSES

DATE	EMPLOYEE	DESCRIPTION	UNITS	AMOUNT
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## JDS-Hydro Consultants, Inc.

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Colorado Springs, CO 80903  
Tel: 719-227-0072 719-471-3401  
tmoffett@jdshydro.com  
www.jdshydro.com

### Expenses:

9/29/2018	Kent Rockwell	Legal Descriptions	1.000	\$1,910.00
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### Mileage:

9/17/2018	GJD	Mileage	36.000	\$19.62
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TOTAL EXPENSES			37.000	\$1,929.62
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SUBTOTAL				\$8,909.62
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AMOUNT DUE THIS INVOICE				\$8,909.62
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This invoice is due upon receipt

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## JDS-Hydro Consultants, Inc.

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Colorado Springs, CO 80903  
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Triview Metropolitan District  
P.O. Box 849  
16055 Old Forest Point, Suite 300  
Monument, CO 80132

### Invoice

INVOICE DATE: 10/17/2018

INVOICE NUM: 224018-21

BILLING THROUGH: 9/30/2018

#### 224.018: - West Interceptor

Managed By : John P McGinn

#### SERVICES

DATE	EMPLOYEE	DESCRIPTION	HOURS	RATE	AMOUNT
9/4/2018	JPM	Bidding	2.000	\$150.000	\$300.00
9/4/2018	MTV	Project Management Issued addendum 4	2.500	\$110.000	\$275.00
9/5/2018	MTV	Project Management Prepping for bid opening tomorrow	0.500	\$110.000	\$55.00
9/6/2018	TLM	Admin Bid tab. Emailed bidders list to supplier	1.000	\$60.000	\$60.00
9/6/2018	JPM	Bidding	4.000	\$150.000	\$600.00
9/7/2018	TLM	Admin Bid tab calcs from bidders/scan bids	2.500	\$60.000	\$150.00
9/7/2018	JPM	Bidding	4.000	\$150.000	\$600.00
9/7/2018	MTV	Project Management Reviewing bids, phone calls to Global and Jim, follow up on Global and DH's references.	5.000	\$110.000	\$550.00
9/9/2018	MTV	Project Management Reviewing Global and DH's quals and financials. Emails to follow up on references.	1.500	\$110.000	\$165.00
9/10/2018	TLM	Admin Invoice summary for all till Aug Bid tab w/ all bid information	1.000	\$60.000	\$60.00
9/10/2018	JPM	Bidding	2.500	\$150.000	\$375.00
9/10/2018	MTV	Project Management Working on evaluating Global's bid and prepping write up for award recommendation	4.500	\$110.000	\$495.00
9/11/2018	JPM	Bidding	3.000	\$150.000	\$450.00
9/11/2018	MTV	Project Management	3.500	\$110.000	\$385.00

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Triview Metropolitan District  
 P.O. Box 849  
 16055 Old Forest Point, Suite 300  
 Monument, CO 80132

## Invoice

INVOICE DATE: 10/17/2018  
 INVOICE NUM: 224018-21  
 BILLING THROUGH: 9/30/2018

### 224.018: - West Interceptor

Managed By : John P McGinn

		Finish review of bid, provided John with board meeting materials			
9/12/2018	MTV	Project Management	2.000	\$110.000	\$220.00
		Phone calls and emails with Global regarding contract and NTP			
9/13/2018	MTV	Project Management	0.500	\$110.000	\$55.00
		Sent NOA and other info to Global			
9/17/2018	MTV	Project Management	0.500	\$110.000	\$55.00
		Correspondence with Jim regarding clarifications.			
9/19/2018	TLM	Admin	0.500	\$60.000	\$30.00
		Deliver easement to EPC Comm Serv			
9/19/2018	JPM	Initiate Construction	1.000	\$150.000	\$150.00
9/19/2018	MTV	Project Management	2.000	\$110.000	\$220.00
		Correspondence with Global and developers regarding easements.			
9/20/2018	MTV	Project Management	1.500	\$110.000	\$165.00
		Clarifications with Global and getting started on submittals			
9/21/2018	MTV	Project Management	1.000	\$110.000	\$110.00
		Correspondence with Developers regarding award and easements.			
9/25/2018	MTV	Project Management	3.000	\$110.000	\$330.00
		Writing up easements.			
9/26/2018	MTV	Project Management	4.000	\$110.000	\$440.00
		Working on easements and contracts			
9/27/2018	MTV	Project Management	3.000	\$110.000	\$330.00
		Sent out easements and calls with Global regarding contract questions.			
TOTAL SERVICES			56.500		\$6,625.00

### EXPENSES

DATE	EMPLOYEE	DESCRIPTION	UNITS	AMOUNT
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## JDS-Hydro Consultants, Inc.

545 East Pikes Peak Ave. Suite 300  
Colorado Springs, CO 80903  
Tel: 719-227-0072 719-471-3401  
tmoffett@jdshydro.com  
www.jdshydro.com

### Expenses:

9/28/2018	Polaris	Surveying Services	1.000	\$847.50
TOTAL EXPENSES			1.000	\$847.50
			SUBTOTAL	\$7,472.50
			<b>AMOUNT DUE THIS INVOICE</b>	<b>\$7,472.50</b>

This invoice is due upon receipt





## JDS-Hydro Consultants, Inc.

545 East Pikes Peak Ave. Suite 300  
Colorado Springs, CO 80903  
Tel: 719-227-0072 719-471-3401  
tmoffett@jds hydro.com  
www.jds hydro.com

Triview Metropolitan District  
P.O. Box 849  
16055 Old Forest Point, Suite 300  
Monument, CO 80132

## Invoice

INVOICE DATE: 10/17/2018

INVOICE NUM: 224020-6

BILLING THROUGH: 9/30/2018

### 224.020: - Triview & Donala Interconnects

Managed By : Mario L DiPasquale

#### SERVICES

DATE	EMPLOYEE	DESCRIPTION	HOURS	RATE	AMOUNT
9/4/2018	GDS	Design Worked on preliminary design of interconnect.	6.500	\$85.000	\$552.50
9/4/2018	GDS	Meetings Interconnect progress meeting.	0.500	\$85.000	\$42.50
9/5/2018	GUS	Drafting redlines	4.250	\$65.000	\$276.25
9/7/2018	GUS	Drafting	7.250	\$65.000	\$471.25
9/10/2018	GUS	Drafting geoffrey questions on redlines	0.250	\$65.000	\$16.25
9/11/2018	GDS	Design Worked on interconnect design.	3.000	\$85.000	\$255.00
9/11/2018	GUS	Drafting	0.500	\$65.000	\$32.50
9/12/2018	GDS	Design Worked on interconnect design.	4.000	\$85.000	\$340.00
9/12/2018	GDS	Drafting Worked on drafting some of the design.	2.000	\$85.000	\$170.00
9/12/2018	GDS	Specifications Worked on writing appropriate specifications for the interconnect.	2.000	\$85.000	\$170.00
9/13/2018	GDS	Design Worked on interconnect design.	3.000	\$85.000	\$255.00
9/13/2018	GUS	Drafting	2.750	\$65.000	\$178.75
9/14/2018	JPM	Design	3.000	\$150.000	\$450.00
9/14/2018	GDS	Design Worked on interconnect design.	5.000	\$85.000	\$425.00

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# JDS-Hydro Consultants, Inc.

545 East Pikes Peak Ave. Suite 300  
 Colorado Springs, CO 80903  
 Tel: 719-227-0072 719-471-3401  
 tmoffett@jds-hydro.com  
 www.jds-hydro.com

Triview Metropolitan District  
 P.O. Box 849  
 16055 Old Forest Point, Suite 300  
 Monument, CO 80132

## Invoice

INVOICE DATE: 10/17/2018

INVOICE NUM: 224020-6

BILLING THROUGH: 9/30/2018

### 224.020: - Triview & Donala Interconnects

Managed By : Mario L DiPasquale

9/14/2018	GDS	Drafting	2.000	\$85.000	\$170.00
		Worked on drafting some of the design.			
9/14/2018	GUS	Drafting	7.000	\$65.000	\$455.00
		redlines. Spent 15 min of this trying to figure out how to change data link table text.			
9/17/2018	ACH	Drafting	3.750	\$65.000	\$243.75
		VAULT DETAILS REDLINES			
9/18/2018	JPM	Design	1.000	\$150.000	\$150.00
9/18/2018	ACH	Drafting	4.500	\$65.000	\$292.50
		REDLINES			
9/18/2018	GJD	Meetings-Overhead	0.500	\$110.000	No Charges
		Reviewed project status with John prior to his vacation.			
9/19/2018	GUS	Drafting	0.250	\$65.000	\$16.25
		printing			
9/20/2018	MLD	Design	2.000	\$130.000	\$260.00
9/20/2018	GDS	Meetings	0.500	\$85.000	\$42.50
		Design review meeting			
9/20/2018	GJD	Preliminary Design / Planning	0.500	\$110.000	\$55.00
		Reviewed interconnect drawing updates.			
9/21/2018	MLD	Design	2.000	\$130.000	\$260.00
9/21/2018	GDS	Meetings	0.500	\$85.000	\$42.50
		Design review meeting			
9/24/2018	GDS	Design	6.500	\$85.000	\$552.50
		Worked on design. Redlined drawings.			
9/24/2018	GDS	Drafting	2.000	\$85.000	\$170.00
		Worked on drafting some of the design.			

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## JDS-Hydro Consultants, Inc.

545 East Pikes Peak Ave. Suite 300  
Colorado Springs, CO 80903  
Tel: 719-227-0072 719-471-3401  
tmoffett@jdshydro.com  
www.jdshydro.com

Triview Metropolitan District  
P.O. Box 849  
16055 Old Forest Point, Suite 300  
Monument, CO 80132

### Invoice

INVOICE DATE: 10/17/2018

INVOICE NUM: 224020-6

BILLING THROUGH: 9/30/2018

#### 224.020: - Triview & Donala Interconnects

Managed By : Mario L DiPasquale

9/24/2018	GJD	Preliminary Design / Planning	0.750	\$110.000	\$82.50
		Meeting to review design with electrical engineer.			
9/25/2018	GDS	Design	1.500	\$85.000	\$127.50
		Worked on design, redlined drawings.			
9/26/2018	GDS	Design	5.500	\$85.000	\$467.50
		PRV: 1 hr called in locate Interconnect: 4.5 hrs, worked on design changes to minimize visual impact.			
9/26/2018	GUS	Drafting	4.500	\$65.000	\$292.50
		redlines			
9/26/2018	GJD	Preliminary Design / Planning	0.250	\$110.000	\$27.50
		Electrical contract review.			
9/27/2018	GDS	Design	4.000	\$85.000	\$340.00
		Worked on interconnect design.			
9/27/2018	GUS	Drafting	2.750	\$65.000	\$178.75
9/28/2018	GUS	Drafting	4.000	\$65.000	\$260.00
TOTAL SERVICES			100.250		\$8,121.25

SUBTOTAL \$8,121.25

**AMOUNT DUE THIS INVOICE \$8,121.25**

This invoice is due on 11/16/2018

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Timber Line Electric & Control  
17591 Highway 8  
PO Box 793  
Morrison CO 80465

# Invoice

Invoice#: 20064

Date: 10/25/2018

Phone: 303.697.0440

Fax: 303.697.0450

www.tlecc.net

OCT 30 2018

BY: .....

**Billed To:** Triview Metropolitan District  
16055 Old Forest Point  
Monument CO 80132

**Project:** Tri View SCADA Project  
5073

**Due Date:** 11/24/2018

**Terms:** 30DY

**Order#** Shawn Sexton

Description	Amount
Treatment Plant B Moscad - materials	32,407.00
Treatment Plant B Moscad - labor	5,000.00
B Plant Direct Logic Filter Control (1&2) - materials	4,262.00
B Plant Direct Logic Filter Control (1&2) - labor	1,400.00
B Plant Direct Logic Filter Control (3,4,5) - materials	4,262.00
B Plant Direct Logic Filter Control (3,4,5) - labor	1,400.00

**Notes:**

This invoice is a progress billing to approximately 62% of contract price and includes materials and labor per attached schedule of values. Thank you!

A service charge of 18.00% per annum will be charged on all amounts overdue on regular statement dates.

Thank you for your prompt payment!

Non-Taxable Amount:	48,731.00
Taxable Amount:	0.00
Sales Tax:	0.00
<b>Amount Due</b>	<b>48,731.00</b>

Job Name	TrView Metro SCADA Project	No. 5073			Application no:	4		
	Timber Line Electric & Control Corp.				Application Date:	10/25/2018		
	P O Box 793 - Morrison, CO 80465				Period to:	10/25/2018		
Item No:	Description of Work	Scheduled Value	Work Completed Previous	This Period	Materials Presently Stored	% G/C	Balance to Finish	
1	Sanctuary Point to Plant B - materials	\$ 680.00	\$ -	\$ -		\$0.00	0.00%	\$ 680.00
2	Sanctuary Point to Plant B - labor	\$ 472.00	\$ -	\$ -		\$0.00	0.00%	\$ 472.00
3	Well Sites A4/D4 - materials	\$ 1,589.00	\$ -	\$ -		\$0.00	0.00%	\$ 1,589.00
4	Well Sites A4/D4 - labor	\$ 6,650.00	\$ -	\$ -		\$0.00	0.00%	\$ 6,650.00
5	Treatment Plant A & Well - materials	\$ 18,851.00	\$ 18,851.00	\$ -		\$18,851.00	100.00%	\$ -
6	Treatment Plant A & Well - labor	\$ 18,106.00	\$ 18,106.00	\$ -		\$18,106.00	100.00%	\$ -
7	Treatment Plant B Moscad - materials	\$ 32,407.00	\$ -	\$ 32,407.00		\$32,407.00	100.00%	\$ -
8	Treatment Plant B Moscad - labor	\$ 24,957.00	\$ -	\$ 5,000.00		\$5,000.00	20.03%	\$ 19,957.00
9	Computer Central Upgrade - materials	\$ 4,935.00	\$ 4,935.00	\$ -		\$4,935.00	100.00%	\$ -
10	Computer Central Upgrade - labor	\$ 4,991.00	\$ 4,991.00	\$ -		\$4,991.00	100.00%	\$ -
11	Mini Edition rs view - materials	\$ 1,125.00	\$ 1,125.00	\$ -		\$1,125.00	100.00%	\$ -
12	B Plant Direct Logic Filter Control (1&2) - materials	\$ 4,262.00	\$ -	\$ 4,262.00		\$4,262.00	100.00%	\$ -
13	B Plant Direct Logic Filter Control (1&2) - labor	\$ 6,709.00	\$ -	\$ 1,400.00		\$1,400.00	20.87%	\$ 5,309.00
14	B Plant Direct Logic Filter Control (3,4,5) - materials	\$ 4,262.00	\$ -	\$ 4,262.00		\$4,262.00	100.00%	\$ -
15	B Plant Direct Logic Filter Control (3,4,5) - labor	\$ 6,709.00	\$ -	\$ 1,400.00		\$1,400.00	20.87%	\$ 5,309.00
16	Generator / Trnsfr Switch to Sanctuary PLC - labor	\$ 564.00	\$ -	\$ -		\$0.00	0.00%	\$ 564.00
17	CO 1 - Electrical Plant A - materials	\$ 1,335.00	\$ 1,335.00	\$ -		\$1,335.00	100.00%	\$ -
18	CO 1 - Electrical Plant A - labor	\$ 16,598.00	\$ 16,598.00	\$ -		\$16,598.00	100.00%	\$ -
19	CO 2 - Electrical Plant B - materials	\$ 1,837.00	\$ -	\$ -		\$0.00	0.00%	\$ 1,837.00
20	CO 2 - Electrical Plant B - labor	\$ 28,332.00	\$ -	\$ -		\$0.00	0.00%	\$ 28,332.00
	Project Total	\$ 185,371.00	\$ 65,941.00	\$ 48,731.00	\$ -	\$114,672.00	61.86%	\$ 70,699.00



OCT 09 2018  
b1:.....

Triview Metropolitan District  
James McGrady  
16055 Old Forest Point, Ste. 300  
P.O. Box 849  
Monument, CO 80132

Date: 09/30/2018  
Invoice No: 2063

## Summary of Professional Services

If you have any questions about the amounts due, please contact our Finance Administrator, Amy Lakers, at [alakers@wbapc.com](mailto:alakers@wbapc.com) or call 303-858-1800. Thank you.

Previous Balance	Current Fees	Expenses	Advances	Payments	Balance
2015-0008 MEETINGS					
71.75	0.00	0.00	0.00	-71.75	\$0.00
2015-0009 ELECTIONS					
2,785.44	6,028.03	0.00	0.00	-2,785.44	\$6,028.03
2015-9999 ADMINISTRATIVE FEES AND COSTS					
0.00	0.00	0.00	42.70	0.00	\$42.70
<u>2,857.19</u>	<u>6,028.03</u>	<u>0.00</u>	<u>42.70</u>	<u>-2,857.19</u>	<u>\$6,070.73</u>

*This transmittal represents our invoice for legal services for the period ending as of the date hereof. Payment is due within thirty days of said date. We appreciate the opportunity to be of service.*



Triview Metropolitan District  
James McGrady  
16055 Old Forest Point, Ste. 300  
P.O. Box 849  
Monument, CO 80132



## MEETINGS

Date 09/30/2018  
Matter No. 2015-0008  
Invoice No. 2063

PREVIOUS BALANCE

\$71.75

### Payments

09/28/2018	Payment	-71.75
	Total For Matter	<u>\$0.00</u>

Matter No: 2015-0009  
Statement No: 2063

### Fees

			Rate	Hours	
09/04/2018	HMB	Attend election preparation meeting	175.00	0.10	17.50
	BTN	Correspondence with Ms. Crawford regarding preparation of TABOR Notice for November, 2018 coordinated election; Conference with Mr. Dickhoner regarding same.	315.00	0.20	63.00
09/05/2018	HMB	Work on filtering property owner list	175.00	5.70	997.50
09/06/2018	HMB	Work on certification of ballot by Designated Election Official	175.00	0.10	17.50
	BTN	Correspondence with Ms. Crawford and others regarding certification of ballot and payment of coordinated election deposit; Conference with Ms. Tompkins regarding same.	315.00	0.20	63.00
09/07/2018	BTN	Correspondence with Mr. McGrady and others regarding preparation and transmission of TABOR Notice.	225.00	0.20	45.00
	HMB	Work on filtering property owner and registered elector lists	175.00	2.90	507.50
09/10/2018	HMB	Work on filtering property owner list; cross check names with Secretary of State; conference with Ms. Murphy and Ms. Grina			

			Rate	Hours	
		regarding election	175.00	5.00	875.00
	BTN	Correspondence with Mr. McGrady and others regarding election deadlines; Conference with Ms. Tompkins regarding same.	225.00	0.20	45.00
09/11/2018	BTN	Correspondence with Ms. Fromm and others regarding TABOR Notice; Correspondence with El Paso County Clerk and Recorder regarding property owner listing; Conference with Ms. Tompkins and others regarding same	225.00	0.40	90.00
	HMB	Work on ballot preparation matters; work on verifying property owners with Secretary of State	175.00	3.20	560.00
	MJM	Correspondence with Ms. Tompkins regarding ballot request; teleconference with Mr. Remington regarding same	250.00	0.80	200.00
09/12/2018	HMB	Work on verifying property owners with Secretary of State; compare property owners with statewide UOCAVA List	175.00	4.80	840.00
	KBT	Conference with Ms. Murphy regarding election matters; work on response to Mr. Remington; work on TABOR notice; review Intergovernmental Agreement; attend conference call with working group regarding TABOR notice	375.00	0.70	262.50
	MJM	Work on TABOR Notice; teleconference and correspondence with working group regarding same; correspondence with Mr. Remington regarding official ballot	250.00	1.00	250.00
09/13/2018	HMB	Confirm voter registration numbers for property owners; finalize property owner mailing list; correspond with county regarding same	175.00	0.90	157.50
	KBT	Review TABOR notice;	375.00	0.30	112.50
	EMG	Conference with Ms. Budzinski regarding property owner lists for November 2018 elections	225.00	0.10	22.50
09/14/2018	HMB	Correspondence with El Paso County regarding property owner list	175.00	0.20	35.00
	MJM	Certify official ballot to the County; correspondence regarding same	250.00	0.30	75.00
09/19/2018	MJM	Correspondence with Ms. Grina regarding TABOR notice	250.00	0.10	25.00
09/20/2018	MJM	Work on TABOR notice	250.00	0.30	75.00
09/21/2018	KBT	Receive statement in opposition; work on election matters	375.00	0.40	150.00
	EMG	Conference with Ms. Murphy regarding submission of finalized TABOR Notices	225.00	0.20	45.00
	MJM	Work on TABOR notice and pro/con statements	250.00	0.80	200.00
09/24/2018	MJM	Correspondence with Ms. Leath regarding TABOR notice	250.00	0.10	25.00
09/25/2018	KBT	Work on election matters; conference with Ms. Murphy regarding inquiry from Mr. Remington	375.00	0.20	75.00
	MJM	Teleconference with Mr. Remington regarding TABOR notice	250.00	0.20	50.00
		For Current Services Rendered		29.60	5,881.00
		Administrative Costs			147.03
		Total Current Month			6,028.03
		PREVIOUS BALANCE			\$2,785.44

Payments

09/28/2018	Payment	-2,785.44
	Total For Matter	<u>\$6,028.03</u>

Matter No:	2015-9999
Statement No:	2063

## ADMINISTRATIVE FEES AND COSTS

Advances

09/21/2018	FedEx	<u>42.70</u>
	Total Advances	42.70
	Total Current Month	42.70
	Total For Matter	<u>\$42.70</u>
	TOTAL DUE:	<u>\$6,070.73</u>



Monson, Cummins & Shohet, LLC  
13511 Northgate Estates Dr Ste 250  
Colorado Spgs, CO 80921-7666

## Statement Summary

DATE
11/6/2018

TO:
Triview Metropolitan District c/o Wendy Brown P.O. Box 849 Monument, CO 80132-0849 Via Email: wbrown@triviewmetro.com

DATE	ITEM	DESCRIPTION	AMOUNT	BALANCE
10/04/2018		Balance forward		0.00
10/05/2018		District- INV #September.	4,844.00	4,844.00
10/25/2018		PMT #39489.	-4,844.00	0.00
11/06/2018		INV #October.	6,296.61	6,296.61

Payment in full due upon receipt, interest may be  
charged on past due accounts at 18% APR.

AMOUNT DUE
\$6,296.61

Monson, Cummins & Shohet, LLC  
 13511 Northgate Estates Dr Ste 250  
 Colorado Spgs, CO 80921-7666

## Detail of Charges

<b>BILL TO</b>
Triview Metropolitan District c/o Wendy Brown P.O. Box 849 Monument, CO 80132-0849 Via Email: wbrown@triviewmetro.com

Date	Month
11/6/2018	October

				PROJECT
				District
DATE	ITEM	DESCRIPTION	HOURS	BALANCE
10/1/2018	CDC..	Prepare for Mongoose meeting; email with team regarding same; draft Western Interceptor funding worksheet; review/comment on Bond Questionnaire.	3.4	
10/3/2018	CDC..	Telephone conference with Lisa at Quantum regarding FMIC agreement to sell; email with client regarding same; email with Kahn regarding FVP; email with Creekside regarding funding agreement; draft/revise same; review draft Comanche/FVP agreement and respond thereto; draft FMIC purchase agreement; email regarding same.	6.5	
10/4/2018	CDC..	Email with client regarding FMIC, Comanche, CS-U, Western Interceptor; draft/revise Vogel FMIC agreement; email regarding same; email with Kahn regarding Comanche.	1.2	
10/8/2018	STM.	Conference with C. Cummins regarding FMIC matter.	0.25	
10/8/2018	CDC..	Miscellaneous email with Vogel counsel/agent regarding FMIC contract terms; draft/revise revision of same from seller; miscellaneous email regarding Western Interceptor; review Sims opinion regarding FMIC; email regarding Mongoose; review Board of Director packet.	2.8	
			<b>Total</b>	

Monson, Cummins & Shohet, LLC  
 13511 Northgate Estates Dr Ste 250  
 Colorado Spgs, CO 80921-7666

## Detail of Charges

<b>BILL TO</b>
Triview Metropolitan District c/o Wendy Brown P.O. Box 849 Monument, CO 80132-0849 Via Email: wbrown@triviewmetro.com

Date	Month
11/6/2018	October

				PROJECT
				District
DATE	ITEM	DESCRIPTION	HOURS	BALANCE
10/9/2018	CDC..	Prepare/attended Board of Director Meeting and Executive.	4.3	
10/12/2018	CDC..	Status Conference with Court and counsel in FMIC Change 18CW3016; cursory review of opposer comments; telephone conference with CS-U counsel; email with client, S. Simms, FMIC and Applegate regarding WWSD claims and engineering requirement.	2.4	
10/15/2018	CDC..	Telephone conference with J. McGrady regarding multiple issues; email regarding Challenger.	0.4	
10/16/2018	CDC..	Email with client regarding amendment change case; telephone conference with Jim; review latest bond POS.	0.6	
10/17/2018	CDC..	Telephone conference with Jim regarding Vogel contract and Homeplace issues; email with client regarding Beaver Creek pipeline obligation in Regency/Town agreement.	0.4	
10/19/2018	CDC..	Email with client regarding CS-U regulation plan/WWSD coop.	0.2	
10/23/2018	CDC..	Prepare/attend Project Mongoose meeting at Woodmoor Water and Sanitation District.	2.1	
			<b>Total</b>	



Monson, Cummins & Shohet, LLC  
 13511 Northgate Estates Dr Ste 250  
 Colorado Spgs, CO 80921-7666

## Detail of Charges

<b>BILL TO</b>
Triview Metropolitan District c/o Wendy Brown P.O. Box 849 Monument, CO 80132-0849 Via Email: wbrown@triviewmetro.com

Date	Month
11/6/2018	October

				PROJECT
				District
DATE	ITEM	DESCRIPTION	HOURS	BALANCE
10/24/2018	CDC..	Email regarding Abra Auto Body development; telephone conference with Jim (x2); email regarding JC/Creekside filing.	0.5	
10/25/2018	CDC..	Discuss with FMIC counsel regarding change case/Res Judicata.	0.3	
10/29/2018	CDC..	Discuss FMIC issues with partners; email regarding Donala.	0.4	
10/30/2018	CDC..	Email with G. Smith regarding Comanche FMIC; review email and documents regarding NMCI Project.	0.3	
10/31/2018	CDC..	Telephone conference with J. McGrady on multiple topics.	0.7	
10/31/2018		Fees Subtotal		6,961.25
	Disc CDC.	WE APPRECIATE YOUR CHOOSING US TO REPRESENT YOU IN THIS MATTER, PLEASE NOTE OUR PROFESSIONAL DISCOUNT.		-696.12
	Copies	Color Copies		8.50
	Adv. Cost	ICCES Court Filing Fee		13.50
	Adv. Cost	Budget Conference Call		9.48
		Costs Subtotal		31.48
<b>Total</b>				<b>\$6,296.61</b>

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PO Box 51356  
Colo Spgs, CO 80949

Invoice Number:8874

Invoice Date:Oct 20, 2018

877-410-0167 x 1985 Voice  
719-599-4057 FAX

Sold To:

Ship To:

TriView Metropolitan District  
16055 Old Forest Point  
Suite 300  
Monument, CO 80132

Customer ID	Purchase Order	Payment Terms	Sales Rep	Page
TRIVI		Net 30 Days		1

Quantity	Item	Description	Unit Price	Extension
1,656.00		Billing for 11/01 - 12/01/ 2018	2.75	4,554.00
1.00		Master Bill for TMD	10.00	10.00
94.00		Leak Postcards	1.00	94.00
17.00		Title Request	25.00	425.00
29.00		Shut Off Notices	5.00	145.00
<b>PAID</b>				

Check No:

Sales Tax	
Total Invoice Amount	\$5,228.00
Amount Received With Invoice	0.00
Total	\$5,228.00

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**TRIVIEW METROPOLITAN DISTRICT**  
**Financial Statements**  
**September 2018**  
**Unaudited**



# **CASH POSITION**

**September 30, 2018**

# TRIVIEW METROPOLITAN DISTRICT

Cash Position - 2018

Balance	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18
<b>General Fund - Checking Account</b>													
Community Banks #8605	90,816	54,471	61,356	99,985	77,858	59,682	22,921	509,811	299,371	155,388			
<b>General Fund Investment Account - Sales Tax Revenue</b>													
ColoTrust #8002	11,362,893	11,556,850	11,768,329	11,938,014	12,093,619	12,273,408	12,468,011	12,692,773	4,914,262	5,116,460			
<b>General Fund Investment Account</b>													
KeyBanc - RF4-009252	0	0	0	0	0	0	0	0	8,000,000	8,033,390			
<b>General Fund - CD Investments</b>													
CDs purchased from Peoples and Northstar/Independent banks.	2,612,779	2,612,779	2,615,265	2,624,959	2,624,959	2,627,536	2,101,580	2,101,580	2,103,619	2,106,249			
Withdrawal in Transit										(1,550,000)			
<b>General Fund Cash Accounts</b>	14,066,488	14,224,100	14,444,950	14,662,958	14,796,436	14,960,626	14,592,512	15,304,164	15,317,252	13,861,487	0	0	0
<b>Enterprise Fund Accounts</b>													
<b>Enterprise Fund - Checking Account</b>													
Community Banks #0638	781,877	403,745	461,988	539,709	507,586	606,988	694,872	440,293	689,473	884,513			
Withdrawal in Transit										(297,750)			
<b>Enterprise Fund Reserve Account</b>													
ColoTrust #8001	1,249,112	545,745	546,745	548,149	549,031	549,992	550,959	551,992	553,039	554,060			
Withdrawal in Transit	(704,967)												
<b>Tap Fee Escrow Account</b>	751	752	753	754	756	757	758	760	761	763			
ColoTrust #8003										688,000			
<b>Escrow Account-Renewable Water Fees</b>													
ColoTrust #8004 - GL #500-100-102.06	191,692	326,796	327,034	327,520	328,047	328,621	329,199	329,816	330,442	331,052			
Deposit in Transit	134,858									319,900			
<b>Escrow Account-Reuse Water Fees</b>													
ColoTrust #8005	419,262	651,033	651,552	652,523	653,572	654,717	655,868	657,098	658,344	659,560			
Deposit in Transit	231,234									548,400			
<b>Escrow Account-Sewer and Water Impact Fees</b>													
ColoTrust #8006	0	338,875	339,422	339,370	339,916	340,511	341,110	341,749	342,397	343,030			
Deposit in Transit	338,875									291,450			
<b>Enterprise Fund Cash Accounts</b>	2,642,694	2,266,946	2,327,494	2,408,025	2,378,908	2,481,586	2,572,766	2,321,708	2,574,456	4,322,978	0	0	0
<b>Capital Projects Fund Accounts</b>													
<b>Capital Projects Fund Checking Account</b>													
Community Banks #8590	1,051,017	900,667	664,576	927,046	1,197,585	1,361,163	671,202	900,919	1,138,013	1,130,162			
<b>Capital Projects Fund Cash Accounts</b>	1,051,017	900,667	664,576	927,046	1,197,585	1,361,163	671,202	900,919	1,138,013	1,130,162	0	0	0
<b>Project Fund Escrow-Sewer/Phase E</b>													
Escrow Account - Unified Title - Non Potable Water Crossing	227,583	227,635	227,687	227,737	227,924	228,108	228,279	228,469	228,653	228,819			
1st Bank of Colorado Springs #2792													
<b>Project Fund Escrow-Sewer/Phase E</b>	227,583	227,635	227,687	227,737	227,924	228,108	228,279	228,469	228,653	228,819	0	0	0
<b>2016 Bond Funds - Restricted</b>													
<b>Series 2016 Bond Fund</b>													
Colorado State Bank and Trust	409,555	410,037	582,440	971,806	973,070	1,199,652	1,511,806	1,514,339	1,517,180	1,520,057			
<b>Series 2016 Revenue Fund - (Property Tax Repository)</b>													
Colorado State Bank and Trust	30,403	55,916	1	597,810	853,152	1	67,124	827,245	896,648	976,655			
<b>2016 Bond Funds - Restricted</b>	439,958	465,953	582,441	1,569,616	1,826,222	1,199,653	1,578,930	2,341,584	2,413,828	2,446,712	0	0	0
<b>Total Cash - All Funds</b>	18,427,740	18,085,301	18,247,148	19,795,382	20,427,075	20,231,136	19,643,689	21,096,844	21,672,202	21,990,158	0	0	0
<b>Month to Month Change</b>	(342,439)	161,847	1,548,234	631,693	(195,959)	(587,447)	1,453,155	575,358	317,956		0	0	0

Restricted Accounts

Note 1

Note 2

Note 3

Note 1: A payment of \$290,795 was made on the Northstar/Independent Bank loan in January.

Note 2: A interest payment of \$971,806 was made on the GO Bonds in May.

Note 3: Payment of \$1,198,333 was made in June for the Road Improvement Project.

**DISTRICT FUND**  
**Cost Allocation**  
**September 30, 2018**



# TRIVIEW METROPOLITAN DISTRICT

## DISTRICT (GENERAL) FUND

### PARKS AND OPEN SPACE

For the Nine Months Ending September 30, 2018

Unaudited

	2018 Budget	YTD Actual	Percent of Budget (YTD 75%)
<b>REVENUE - Parks and Open Space</b>			
Sales Tax/IGA/Town	\$ 425,000	\$ 358,406	84%
Property Tax/IGA/Town	103,000	-	0%
Park, Rec and Landscape Fees	202,400	301,885	149%
Auto Tax/IGA/Town	30,000	24,686	82%
Interest	30,000	45,142	150%
Use Tax - Construction Material	12,500	40,970	328%
Conservation Trust Fund	15,000	14,165	94%
Miscellaneous	2,500	6,615	265%
Lot & Inspection Fees	1,250	238	19%
<b>Total Revenue</b>	<b>\$ 821,650</b>	<b>\$ 792,106</b>	<b>96%</b>
<b>EXPENDITURES</b>			
<b><u>Legislative</u></b>			
Directors' Fees	\$ 3,000	\$ 1,050	35%
FICA and Unemployment	240	74	31%
Workers Compensation Insurance	188	125	67%
<b>Total Legislative</b>	<b>\$ 3,428</b>	<b>\$ 1,249</b>	<b>36%</b>
<b><u>General and Administrative</u></b>			
<b><u>Salaries and Benefits</u></b>			
Salaries/Wages	\$ 54,750	\$ 40,337	74%
Unemployment Insurance	100	41	41%
Workers' Compensation Insurance	1,250	1,250	100%
Health and Dental Insurance	6,250	4,984	80%
Employer's FICA	3,395	2,435	72%
Employer's Medicare	794	569	72%
Retirement	2,650	1,503	57%
Life and Disability Insurance	375	297	79%
<b>Total Salaries and Benefits</b>	<b>\$ 69,564</b>	<b>\$ 51,417</b>	<b>74%</b>
<b><u>Professional Services</u></b>			
Professional Services-Engineering	\$ 5,000	\$ 4,893	98%
Professional Services-Management	12,500	11,694	94%
Professional Services-Public Relations	5,000	4,105	82%
Legal Fees/Monson, Cummins & Shohet	12,500	18,427	147%
Legal Fees	12,000	10,250	85%
<b>Total Professional Services</b>	<b>\$ 47,000</b>	<b>\$ 49,368</b>	<b>105%</b>
<b><u>General Administration</u></b>			
Accounting Services	\$ 6,750	\$ 5,828	86%
Audit Fees	2,500	2,500	100%
Conference, Class and Education	825	236	29%
Dues, Publications and Subscriptions	2,000	1,878	94%
Election	5,500	1,571	29%
IT Support	3,000	1,795	60%
Office Equipment and Supplies	3,750	3,580	95%
Publication - Legal Notice	78	-	0%
Repairs and Maintenance	375	158	42%
Telephone Service	2,500	1,276	51%
Travel and Meeting Expense	1,500	996	66%
Office Overhead (COA, utilities, etc.)	2,750	1,895	69%
General Insurance	4,125	5,759	140%
Vehicle Expense	3,750	4,009	107%

# TRIVIEW METROPOLITAN DISTRICT

## DISTRICT (GENERAL) FUND

### PARKS AND OPEN SPACE

For the Nine Months Ending September 30, 2018

Unaudited

	2018 Budget	YTD Actual	Percent of Budget (YTD 75%)
Asset Management	3,300	-	0%
Contingency/Emergency Reserves/Miscellaneous	42,491	5,264	12%
Total General Administration	\$ 85,193	\$ 36,743	43%
<b>Total Parks - Administrative, Professional Services, etc.</b>	<b>\$ 205,184</b>	<b>\$ 138,777</b>	<b>68%</b>

#### Operations

##### Salaries and Benefits- Streets and Parks

Salaries/Wages	\$ 51,250	\$ 29,883	58%
Salaries/Wages - Seasonal	9,100	6,526	72%
Unemployment Insurance	150	76	51%
Workers' Compensation Insurance	8,000	9,015	113%
Health and Dental Insurance	6,250	4,820	77%
Employer's FICA	3,742	2,200	59%
Employer's Medicare	875	514	59%
Retirement	2,688	65	2%
Life and Disability Insurance	250	127	51%
Total Salaries and Benefits - Parks	\$ 82,305	\$ 53,226	65%

##### Parks and Open Space O & M

Repair of Facilities	\$ 16,000	\$ 23,424	146%
Annual Flower Program	10,000	12,420	124%
Fertilizer and Weed Control Program	15,000	25,721	171%
Park Irrigation Water Payments	50,000	111,070	222%
Repair and Maintenance	30,000	46,562	155%
Supplies/Trees Replacement	200	740	370%
Replacement Plow for ATV	3,000	-	0%
Tools	4,000	245	6%
Equipment and Maintenance	4,000	3,551	89%
Clothing and Safety Equipment	800	1,249	156%
Automated Gate for PW Facility and Fence	6,000	4,480	75%
Back Flow Inspection	1,250	68	5%
Repair and Replace Meters and PRV's	10,500	37,965	362%
Total Parks and Open Space O & M	\$ 150,750	\$ 267,495	177%

##### **Total Parks O & M**

<b>\$ 233,056</b>	<b>\$ 320,722</b>	<b>138%</b>
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#### Lighting

MVE Operation and Maintenance	\$ 8,750	\$ 8,970	103%
Repair and Maintenance	1,750	-	0%
Total Lighting	\$ 10,500	\$ 8,970	85%

#### Signage

Repairs and Maintenance	\$ 1,000	\$ 1,055	106%
Total Signage	\$ 1,000	\$ 1,055	106%

##### Total Conservation Trust Fund Projects

<b>\$ 15,000</b>	<b>\$ 14,165</b>	<b>94%</b>
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##### **Total Expenditures - Parks and Open Space**

<b>\$ 464,740</b>	<b>\$ 483,689</b>	<b>104%</b>
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#### **EXCESS OF REVENUE OVER (UNDER)**

#### **EXPENDITURES AND OTHER FINANCING USES**

<b>\$ 356,910</b>	<b>\$ 308,417</b>
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**TRIVIEW METROPOLITAN DISTRICT  
DISTRICT (GENERAL) FUND  
PUBLIC WORKS/STREETS**

For the Nine Months Ending September 30, 2018

Unaudited

	2018 Budget	YTD Actual	Percent of Budget (YTD 75%)
<b>REVENUE</b>			
Sales Tax/IGA/Town	\$ 1,275,000	\$ 1,075,217	84%
Property Tax/IGA/Town	103,000	-	0%
Auto Tax/IGA/Town	90,000	74,058	82%
Interest	90,000	135,425	150%
Drainage Impact Fees	80,000	137,489	172%
Road and Bridge Fees	75,000	112,766	150%
Use Tax - Construction Material	37,500	122,909	328%
Miscellaneous - (includes Safety Grant)	7,500	19,845	265%
Lot & Inspection Fees	3,750	713	19%
<b>Total Revenue</b>	<b>\$ 1,761,750</b>	<b>\$ 1,678,422</b>	<b>95%</b>
<b>EXPENDITURES</b>			
<b><u>Legislative</u></b>			
Directors' Fees	\$ 9,000	\$ 3,150	35%
FICA and Unemployment	720	222	31%
Workers Compensation Insurance	563	375	67%
<b>Total Legislative</b>	<b>\$ 10,283</b>	<b>\$ 3,747</b>	<b>36%</b>
<b><u>General and Administrative</u></b>			
<b><u>Salaries and Benefits</u></b>			
Salaries/Wages	\$ 164,250	\$ 121,012	74%
Unemployment Insurance	300	123	41%
Workers' Compensation Insurance	3,750	3,750	100%
Health and Dental Insurance	18,750	14,951	80%
Employer's FICA	10,184	7,306	72%
Employer's Medicare	2,382	1,706	72%
Retirement	7,950	4,510	57%
Life and Disability Insurance	1,125	892	79%
<b>Total Salaries and Benefits</b>	<b>\$ 208,691</b>	<b>\$ 154,250</b>	<b>74%</b>
<b><u>Professional Services</u></b>			
Professional Services-Engineering	\$ 15,000	\$ 14,679	98%
Professional Services-Management	37,500	35,081	94%
Professional Services-Public Relations	15,000	12,316	82%
Professional Services-Pavement Management	25,000	13,008	52%
Legal Fees/Monson, Cummins & Shohet	37,500	55,280	147%
Legal Fees	36,000	30,750	85%
<b>Total Professional Services</b>	<b>\$ 166,000</b>	<b>\$ 161,113</b>	<b>97%</b>
<b><u>General Administration</u></b>			
Accounting Services	\$ 20,250	\$ 17,483	86%
Audit Fees	7,500	7,500	100%
Conference, Class and Education	2,475	709	29%
Dues, Publications and Subscriptions	6,000	5,633	94%
Election	16,500	4,712	29%
IT Support	9,000	5,386	60%
Office Equipment and Supplies	11,250	10,739	95%
Publication - Legal Notice	233	-	0%
Repairs and Maintenance	1,125	474	42%
Telephone Service	7,500	3,828	51%
Travel and Meeting Expense	4,500	2,988	66%
Office Overhead (COA, utilities, etc.)	8,250	5,684	69%
General Insurance	12,375	17,276	140%
Vehicle Expense	11,250	12,027	107%



**TRIVIEW METROPOLITAN DISTRICT  
DISTRICT (GENERAL) FUND  
PUBLIC WORKS/STREETS**

For the Nine Months Ending September 30, 2018

Unaudited

	2018 Budget	YTD Actual	Percent of Budget (YTD 75%)
Asset Management	9,900	-	0%
Contingency/Emergency Reserves/Miscellaneous	127,472	15,791	12%
Total General Administration	\$ 255,579	\$ 110,229	43%
<b>Total General Administrative, Legislative and Professional Services</b>	<b>\$ 640,552</b>	<b>\$ 429,338</b>	<b>67%</b>
<b><u>Operations</u></b>			
<b><u>Salaries and Benefits- Streets and Parks</u></b>			
Salaries/Wages	\$ 153,750	\$ 89,650	58%
Salaries/Wages - Seasonal	27,300	19,577	72%
Unemployment Insurance	450	227	51%
Workers' Compensation Insurance	24,000	27,046	113%
Health and Dental Insurance	18,750	14,460	77%
Employer's FICA	11,225	6,601	59%
Employer's Medicare	2,625	1,543	59%
Retirement	8,063	196	2%
Life and Disability Insurance	750	380	51%
Total Salaries and Benefits - Streets and Parks	\$ 246,913	\$ 159,679	65%
<b><u>Streets Operations and Maintenance</u></b>			
Operations and Maintenance	\$ 30,000	\$ 31,252	104%
Vehicle Maintenance	2,000	2,085	104%
Contract Snow Removal	25,000	4,911	20%
Repair and Maintenance	30,000	12,164	41%
Rack to install Sandboxes for Plow Trucks	2,000	-	0%
Contract Street Sweeping	15,000	9,264	62%
Sand and Salt for Roads	4,000	1,293	32%
Supplies	4,000	3,790	95%
Total Streets	\$ 112,000	\$ 64,759	58%
<b>Total Streets O &amp; M</b>	<b>\$ 358,913</b>	<b>\$ 224,438</b>	<b>63%</b>
<b><u>Lighting</u></b>			
MVE Operation and Maintenance	\$ 26,250	\$ 26,909	103%
Repair and Maintenance	5,250	-	0%
Total Lighting	\$ 31,500	\$ 26,909	85%
<b><u>Signage</u></b>			
Repairs and Maintenance	\$ 3,000	\$ 3,166	106%
Total Signage	\$ 3,000	\$ 3,166	106%
<b><u>Traffic Control</u></b>			
Operation and Maintenance	\$ 1,600	\$ 765	48%
Repairs and Maintenance - Striping	23,000	7,477	33%
Total Traffic Control	\$ 24,600	\$ 8,242	34%
<b><u>Drainage/Erosion Control</u></b>			
Repairs and Maintenance (includes Concrete work)	\$ 20,000	\$ 197	1%
Total Drainage/Erosion Control	\$ 20,000	\$ 197	1%
<b>Total Expenditures - Public Works/Streets</b>	<b>\$ 1,078,565</b>	<b>\$ 692,290</b>	<b>64%</b>
<b>EXCESS OF REVENUE OVER (UNDER)</b>			
<b>EXPENDITURES AND OTHER FINANCING USES</b>	<b>\$ 683,185</b>	<b>\$ 986,132</b>	

**TRIVIEW METROPOLITAN DISTRICT  
DISTRICT (GENERAL) FUND**

**DEBT SERVICE**

**For the Nine Months Ending September 30, 2018**

**Unaudited**

	<b>2018 Budget</b>	<b>YTD Actual</b>	<b>Percent of Budget (YTD 75%)</b>
<b>REVENUE</b>			
Property Tax	\$ 2,794,539	\$ 2,755,283	99%
Specific Ownership Tax	279,454	252,433	90%
Interest - GO Bond	8,000	15,580	195%
<b>Total Revenue</b>	<b>\$ 3,081,993</b>	<b>\$ 3,023,296</b>	<b>98%</b>
<b>EXPENDITURES</b>			
<b><u>Administrative</u></b>			
Tax Collection Expense	\$ 41,918	\$ 41,395	99%
Total Administrative	<b>\$ 41,918</b>	<b>\$ 41,395</b>	<b>99%</b>
<b><u>Debt Service</u></b>			
Bond Interest Payment	\$ 1,943,612	\$ 971,806	50%
Bond Principal Payment	540,000	-	0%
Paying Agent Fees	2,500	2,500	100%
Total Debt Service	<b>\$ 2,486,112</b>	<b>\$ 974,306</b>	<b>39%</b>
<b>Total Expenditures</b>	<b>\$ 2,528,030</b>	<b>\$ 1,015,701</b>	<b>40%</b>
<b>EXCESS OF REVENUE OVER (UNDER)</b>			
<b>EXPENDITURES AND OTHER FINANCING USES</b>	<b>\$ 553,963</b>	<b>\$ 2,007,595</b>	

**ENTERPRISE FUND**  
**Cost Allocation**

**September 30, 2018**



**TRIVIEW METROPOLITAN DISTRICT**  
**WATER, WASTEWATER AND REUSE ENTERPRISE FUND**

**WATER OPERATIONS**

For the Nine Months Ending September 30, 2018

Unaudited

	2018 Budget	YTD Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 75%)
<b>REVENUE</b>				
Water Revenue	\$ 1,201,000	\$ 1,112,491	\$ (88,509)	93%
Water Meter Kits	30,000	48,500	18,500	162%
Miscellaneous	10,000	18,739	8,739	187%
Bulk Water Revenue	20,000	10,206	(9,794)	51%
<b>Total Revenue</b>	<b>\$ 1,261,000</b>	<b>\$ 1,189,936</b>	<b>\$ (71,065)</b>	<b>94%</b>
<b>EXPENDITURES</b>				
<u><b>Administrative</b></u>				
<u>Salaries and Benefits</u>				
Salaries/Wages	\$ 136,000	\$ 113,947	\$ 22,053	84%
Overtime	12,500	5,561	6,940	44%
Unemployment Insurance	500	575	(75)	115%
Workers' Compensation Insurance	3,000	3,068	(68)	102%
Health and Dental Insurance	17,500	13,772	3,728	79%
Employer's FICA	9,207	7,291	1,917	79%
Employer's Medicare	2,154	1,704	450	79%
Retirement	8,750	3,641	5,110	42%
Life and Disability Insurance	1,000	719	281	72%
Total Salaries and Benefits	<b>\$ 190,611</b>	<b>\$ 150,276</b>	<b>\$ 40,335</b>	<b>79%</b>
<u>Professional Services</u>				
Professional Services/ORC & Engineering	\$ 25,000	\$ 9,730	\$ 15,270	39%
Professional Services/Amcobi/National Meter	30,000	25,479	4,522	85%
Rate/Service Study	17,500	16,970	530	97%
Development Services/Monson, Cummins & Shohet	4,500	-	4,500	0%
Total Professional Services	<b>\$ 77,000</b>	<b>\$ 52,179</b>	<b>\$ 24,822</b>	<b>68%</b>
<u>Administrative</u>				
Accounting Services	\$ 7,500	\$ 6,294	\$ 1,206	84%
Audit Fees	5,000	2,252	2,748	45%
Conference, Class and Education	3,000	270	2,730	9%
Dues, Publications and Subscriptions	3,150	3,492	(342)	111%
IT Support	500	2,056	(1,556)	411%
Office Equipment and Supplies	2,500	1,351	1,149	54%
Postage	2,000	390	1,611	19%
Publication - Legal Notice	175	-	175	0%
Communications	10,000	3,061	6,940	31%
Repairs and Maintenance	750	225	526	30%
Telephone Service	1,500	1,800	(300)	120%
Travel and Meeting Expense	375	26	349	7%
Office Overhead (COA, utilities, etc.)	600	360	240	60%
General Insurance	4,400	6,757	(2,357)	154%
Vehicle Expense	2,000	5,581	(3,581)	279%
Miscellaneous	500	195	306	39%
Total General Administration	<b>\$ 43,950</b>	<b>\$ 34,107</b>	<b>\$ 9,844</b>	<b>78%</b>
<b>Total General Administrative</b>	<b>\$ 311,561</b>	<b>\$ 236,561</b>	<b>\$ 75,000</b>	<b>76%</b>

**TRIVIEW METROPOLITAN DISTRICT**  
**WATER, WASTEWATER AND REUSE ENTERPRISE FUND**

**WATER OPERATIONS**

**For the Nine Months Ending September 30, 2018**

Unaudited

	<b>2018</b>	<b>YTD</b>	<b>Variance</b>	<b>Percent</b>
	<b>Budget</b>	<b>Actual</b>	<b>Favorable</b>	<b>of Budget</b>
			<b>(Unfavorable)</b>	<b>(YTD 75%)</b>
<b><u>Water System</u></b>				
Water Testing	\$ 12,000	\$ 3,370	\$ 8,630	28%
Gas Utilities	6,000	4,173	1,827	70%
Electric Utilities	300,000	229,922	70,078	77%
Repairs and Maintenance	94,000	132,173	(38,173)	141%
Storage Tank Maintenance	80,000	32,681	47,319	41%
Operating Supplies	15,000	18,075	(3,075)	121%
Bulk Chemical Supplies	6,000	19,121	(13,121)	319%
Lab Chemicals and Supplies	15,000	1,424	13,576	9%
Instrumentation	11,500	6,676	4,824	58%
Water Assessments	42,500	42,500	-	100%
Equipment Meter Supplies/Meter Kits	10,000	43,016	(33,016)	430%
Total Water System	<u>\$ 592,000</u>	<u>\$ 533,131</u>	<u>\$ 58,869</u>	<u>90%</u>
<b>Total Expenditures</b>	<u>\$ 903,561</u>	<u>\$ 769,692</u>	<u>\$ 133,869</u>	<u>85%</u>
<b>EXCESS OF REVENUE OVER (UNDER)</b>	<u>\$ 357,440</u>	<u>\$ 420,244</u>	<u>\$ 62,804</u>	
<b>EXPENDITURES</b>				

**TRIVIEW METROPOLITAN DISTRICT**  
**WATER, WASTEWATER AND REUSE ENTERPRISE FUND**  
**WASTEWATER OPERATIONS**

For the Nine Months Ending September 30, 2018

Unaudited

	2018 Budget	YTD Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 75%)
<b>REVENUE</b>				
Sewer Revenue	\$ 1,144,000	\$ 869,400	\$ (274,600)	76%
Miscellaneous	10,000	18,739	8,739	187%
<b>Total Revenue</b>	<b>\$ 1,154,000</b>	<b>\$ 888,139</b>	<b>\$ (265,862)</b>	<b>77%</b>
<b>EXPENDITURES</b>				
<u>Administrative</u>				
<u>Salaries and Benefits</u>				
Salaries/Wages	\$ 136,000	\$ 113,947	\$ 22,053	84%
Overtime	12,500	5,561	6,940	44%
Unemployment Insurance	500	575	(75)	115%
Workers' Compensation Insurance	3,000	3,068	(68)	102%
Health and Dental Insurance	17,500	13,772	3,728	79%
Employer's FICA	9,207	7,291	1,917	79%
Employer's Medicare	2,154	1,704	450	79%
Retirement	8,750	3,641	5,110	42%
Life and Disability Insurance	1,000	719	281	72%
Total Salaries and Benefits	<b>\$ 190,611</b>	<b>\$ 150,276</b>	<b>\$ 40,335</b>	<b>79%</b>
<u>Professional Services</u>				
Professional Services/ORC & Engineering	\$ 25,000	\$ 9,730	\$ 15,270	39%
Professional Services/Amcobi/National Meter	30,000	25,479	4,522	85%
Rate/Service Study	17,500	16,970	530	97%
Development Services/Monson, Cummins & Shohet	4,500	-	4,500	0%
Total Professional Services	<b>\$ 77,000</b>	<b>\$ 52,179</b>	<b>\$ 24,822</b>	<b>68%</b>
<u>Administrative</u>				
Accounting Services	\$ 7,500	\$ 6,294	\$ 1,206	84%
Audit Fees	5,000	2,252	2,748	45%
Conference, Class and Education	3,000	270	2,730	9%
Dues, Publications and Subscriptions	3,150	3,492	(342)	111%
IT Support	500	2,056	(1,556)	411%
Office Equipment and Supplies	2,500	1,351	1,149	54%
Postage	2,000	390	1,611	19%
Publication - Legal Notice	175	-	175	0%
Communications	10,000	3,061	6,940	31%
Repairs and Maintenance	750	225	526	30%
Telephone Service	1,500	1,800	(300)	120%
Travel and Meeting Expense	375	26	349	7%
Office Overhead (COA, utilities, etc.)	600	360	240	60%
General Insurance	4,400	6,757	(2,357)	154%
Vehicle Expense	2,000	5,581	(3,581)	279%
Miscellaneous	500	195	306	39%
Total General Administration	<b>\$ 43,950</b>	<b>\$ 34,107</b>	<b>\$ 9,844</b>	<b>78%</b>
<b>Total General Administrative</b>	<b>\$ 311,561</b>	<b>\$ 236,561</b>	<b>\$ 75,000</b>	<b>76%</b>



**TRIVIEW METROPOLITAN DISTRICT**  
**WATER, WASTEWATER AND REUSE ENTERPRISE FUND**  
**WASTEWATER OPERATIONS**

For the Nine Months Ending September 30, 2018

Unaudited

	2018 Budget	YTD Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 75%)
<b><u>Wastewater System</u></b>				
Wastewater TF/Donala/IGA	\$ 883,899	\$ 378,429	\$ 505,470	43%
Repairs and Maintenance	24,000	9,574	14,426	40%
Video Collection System - Annual	30,000	1,345	28,655	4%
Operating Supplies	6,000	7,138	(1,138)	119%
Transit Loss	6,000	-	6,000	0%
Total Wastewater System	<u>\$ 949,899</u>	<u>\$ 396,486</u>	<u>\$ 553,413</u>	<u>42%</u>
<b>Total Expenditures</b>	<u>\$ 1,261,460</u>	<u>\$ 633,047</u>	<u>\$ 628,413</u>	<u>50%</u>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	<u>\$ (107,460)</u>	<u>\$ 255,092</u>	<u>\$ 362,551</u>	

**TRIVIEW METROPOLITAN DISTRICT**  
**WATER, WASTEWATER AND REUSE ENTERPRISE FUND**  
**DEBT SERVICE**

For the Nine Months Ending September 30, 2018

Unaudited

	2018 Budget	YTD Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 75%)
<b>REVENUE</b>				
Reuse Fee	\$ 360,000	\$ 548,400	\$ 188,400	152%
Water/Sewer Impact Fee	240,000	291,450	51,450	121%
Renewable Water Fee	210,000	319,900	109,900	152%
Lease Revenue	100,000	8,496	(91,504)	8%
Effluent Paid-AGUA	50,000	139,853	89,853	280%
Review & Comment Fee	30,000	51,120	21,120	170%
Interest	10,000	27,646	17,646	276%
<b>Total Revenue</b>	<b>\$ 1,000,000</b>	<b>\$ 1,386,865</b>	<b>\$ 386,865</b>	<b>139%</b>
<b>Debt Service</b>				
Debt Service - Keybank	\$ 373,336	94,168	\$ 279,168	25%
Northstar/Independent Bank Loan - Principal	400,000	400,000	-	100%
Northstar/Independent Loan - Interest	176,215	176,215	-	100%
<b>Total Debt Service</b>	<b>\$ 949,551</b>	<b>\$ 670,383</b>	<b>\$ 279,168</b>	<b>71%</b>
<b>Total Expenditures</b>	<b>\$ 949,551</b>	<b>\$ 670,383</b>	<b>\$ 279,168</b>	<b>71%</b>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	<b>\$ 50,449</b>	<b>\$ 716,482</b>	<b>\$ 666,033</b>	
<b>OTHER FINANCING SOURCES</b>				
Transfer from other funds	\$ 330,000	\$ 247,500	\$ (82,500)	75%
<b>Total Other Financing Sources</b>	<b>\$ 330,000</b>	<b>\$ 247,500</b>	<b>\$ (82,500)</b>	<b>75%</b>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES AND OTHER FINANCING SOURCES (USES)</b>	<b>\$ 380,450</b>	<b>\$ 963,982</b>	<b>\$ 583,533</b>	

# **CAPITAL PROJECTS FUNDS**

**September 30, 2018**



**TRIVIEW METROPOLITAN DISTRICT**  
**CAPITAL PROJECTS FUND - GENERAL**  
**Budget Status Report - GAAP Basis**  
**For the Nine Months Ending September 30, 2018**  
**Unaudited**

	<u>2018 Budget</u>	<u>YTD Actual</u>	<u>Variance Favorable (Unfavorable)</u>	<u>Percent of Budget (YTD 75%)</u>
<b>REVENUE</b>				
Grant Proceeds/GOCO for Master Plan	\$ 25,000	\$ -	\$ (25,000)	0%
<b>Total Revenue</b>	<u>\$ 25,000</u>	<u>\$ -</u>	<u>\$ (25,000)</u>	<u>0%</u>
<b>EXPENDITURES</b>				
<b><u>Vehicles and Equipment Utilities</u></b>				
Vehicles and Equipment	\$ 70,000	\$ 47,347	\$ 22,653	68%
Material Storage Facility	10,000	-	10,000	0%
Total Vehicles and Equipment	<u>\$ 80,000</u>	<u>\$ 47,347</u>	<u>\$ 32,653</u>	<u>59%</u>
<b><u>Park and Street Improvements</u></b>				
Landscape/Irrigation	\$ 116,000	\$ 101,709	\$ 14,291	88%
Dog Stations and Trash Receptacles	2,000	2,000	-	100%
Six Park Benches	3,500	-	3,500	0%
Landscape Master Plan	100,000	14,640	85,360	15%
Street Improvements	1,600,000	1,893,410	(293,410)	118%
Total Park and Street Improvements	<u>\$ 1,821,500</u>	<u>\$ 2,011,759</u>	<u>\$ (190,259)</u>	<u>110%</u>
<b>Total Expenditures - District Capital</b>	<u>\$ 1,901,500</u>	<u>\$ 2,059,106</u>	<u>\$ (157,606)</u>	<u>108%</u>
<b>EXCESS OF REVENUE OVER (UNDER)</b>				
<b>EXPENDITURES</b>	<u>\$ (1,876,500)</u>	<u>\$ (2,059,106)</u>	<u>\$ (182,606)</u>	<u>110%</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer from General Fund	\$ 1,876,500	\$ 2,059,106	\$ 182,606	110%
<b>Total Other Financing</b>	<u>\$ 1,876,500</u>	<u>\$ 2,059,106</u>	<u>\$ 182,606</u>	<u>110%</u>
<b>EXCESS OF REVENUE OVER (UNDER)</b>				
<b>EXPENDITURES AND OTHER FINANCING SOURCES</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
<b>BEGINNING FUND BALANCE</b>		<u>\$ -</u>		
<b>ENDING FUND BALANCE</b>		<u><u>\$ -</u></u>		

**TRIVIEW METROPOLITAN DISTRICT  
CAPITAL PROJECTS FUND - ENTERPRISE**

**Budget Status Report - GAAP Basis  
For the Nine Months Ending September 30, 2018  
Unaudited**

	<u>2018 Budget</u>	<u>YTD Actual</u>	<u>Variance Favorable (Unfavorable)</u>	<u>Percent of Budget (YTD 75%)</u>
<b>REVENUE</b>				
Water Tap Fees	\$ 720,000	\$ 1,088,490	\$ 368,490	151%
Sewer Tap Fees	412,500	623,219	210,719	151%
<b>Total Revenue</b>	<u>\$ 1,132,500</u>	<u>\$ 1,711,709</u>	<u>\$ 579,209</u>	<u>151%</u>
<b>EXPENDITURES</b>				
<b><u>Vehicles and Equipment Utilities</u></b>				
Equipment/Vehicles	\$ 50,000	\$ 101,822	\$ (51,822)	204%
Generator for B Plant	108,000	-	108,000	0%
Metal Build to Enclose B Plant Well Pump Equipment and Vactor Trailer	7,000	-	7,000	0%
Vaccon Trailer	52,000	-	52,000	0%
Crane for F-350	9,000	-	9,000	0%
Total Vehicles and Equipment	<u>\$ 226,000</u>	<u>\$ 101,822</u>	<u>\$ 124,178</u>	<u>45%</u>
<b><u>Wells</u></b>				
D-1 Well Rehabilitation	\$ 42,000	\$ 47,690	\$ (5,690)	114%
Plant Improvements at A Plant to Pump to B Plant	50,000	39,457	10,543	79%
Total Wells	<u>\$ 92,000</u>	<u>\$ 87,147</u>	<u>\$ 4,853</u>	<u>95%</u>
<b><u>Water Improvements</u></b>				
Backwash Metering Project	\$ 25,000	\$ 16,345	\$ 8,655	65%
Reuse, Renewable Water Purchase/Integrated Water Resource Plan	500,000	22,411	477,589	4%
SCADA	-	57,447	(57,447)	0%
West Interceptor Project	-	27,833	(27,833)	0%
West Water Loop	-	23,256	(23,256)	0%
Water Purchases and Diligence Investigations	50,000	25,633	24,367	51%
Total Water Improvements	<u>\$ 575,000</u>	<u>\$ 172,925</u>	<u>\$ 402,075</u>	<u>30%</u>
<b>Total Expenditures - Enterprise Capital</b>	<u>\$ 893,000</u>	<u>\$ 361,894</u>	<u>\$ 531,106</u>	<u>41%</u>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	<u>\$ 239,500</u>	<u>\$ 1,349,815</u>	<u>\$ 1,110,315</u>	<u>564%</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Escrow Taps	\$ 432,000	\$ -	\$ 432,000	0%
<b>Total Other Financing</b>	<u>\$ 432,000</u>	<u>\$ -</u>	<u>\$ 432,000</u>	<u>0%</u>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES AND OTHER FINANCING SOURCES</b>	<u>\$ (192,500)</u>	<u>\$ 1,349,815</u>	<u>\$ 1,542,315</u>	
<b>BEGINNING FUND BALANCE</b>		<u>\$ 519,128</u>		
<b>ENDING FUND BALANCE</b>		<u>\$ 1,868,943</u>		





## **TRIVIEW METROPOLITAN DISTRICT**

Triview is a Special District located in Monument Colorado. Triview provides water and sewer services and maintains street, parks and open space for the Jackson Creek area. Triview is governed by a 5-member Board of Directors elected by property owners within the District. Triview sets standards and design criteria for construction of public facilities within the District. Triview has approximately 1,600 customers in the district and we maintain approximately 45 acres of open space with 10 parks.

### **SUPERINTENDENT OF PARKS AND OPEN SPACE**

#### **Job Summary:**

The Superintendent of Parks & Open Space, supervises personnel, contractors and performs work related to the District's Parks, Trails and Open Space program. Supervision of operations within these areas include, maintenance and improvement of parks, recreation areas, trails, open space, grounds, medians, parks, structures, landscapes and streetscapes. Performs other duties as assigned.

#### **Supervision:**

Works under the general supervision of the District's General Manager. The Superintendent will manage approximately 5 full time employees and 5 Seasonal Employees.

#### **Essential Job Duties:**

- Assists in the preparation of the Parks and Open Space annual budgets for parks maintenance, open space, trails and forestry functions.
- Monitors and administers contractor's workload.
- Ensures contract compliance with contracted consultants.
- Hires and trains employees, establishes goals, conducts employee performance appraisals, and supervises volunteer staff associated with the District's Parks Maintenance Division, open space, and forestry.
- Must be willing and able to work alongside district employees in the performance of all landscape maintenance and repair activities.
- Recommends appropriate resolution of personnel related problems to the District's General Manager.
- Develops and implements annually a long-range preventative maintenance plan.
- Plans, assigns, establishes priorities, coordinates, and directs work activities related to the operation and maintenance of the District's parks, trails, open space and forestry functions.
- Confers with schools, community groups, such as Homeowner Associations, the Town of Monument, other agencies and outside resources, for the planning and organization of special events.
- Reviews and provides technical input on landscape and irrigation plans submitted to the District for park, open space, and median development. Provides input on landscape and irrigation design and trail development.
- Develops bid specifications for ongoing maintenance and assigned capital projects.
- Manages a pro-active risk management program for District parks.
- Coordinates Parks and Open Space activities with other District departments, contractors and the Town of Monument.



## **Knowledge and Abilities:**

- Demonstrated knowledge of principles and practices of public parks, open space and trail development and maintenance.
- Demonstrated knowledge of management and budgeting principles and practices.
- Demonstrated knowledge of irrigation systems, including installation, troubleshooting and repair.
- Demonstrated knowledge of pesticides, herbicides and their application.
- Demonstrated knowledge of equipment and supplies supporting a parks maintenance function.
- Demonstrated knowledge of landscape principles, practices and their application.
- Demonstrated knowledge of forestry principles, practices and their application.
- Demonstrated knowledge of project management as it relates to parks, trails, open space, streetscapes, etc.
- Ability to multi-task, prioritize and solve problems both independently and within a group setting.
- Ability to plan and direct the work activities of parks maintenance crews.
- Ability to communicate clearly, both orally and in writing.
- Ability to handle conflicting requests for service in a diplomatic manner.
- Ability to establish and maintain effective working relationships with Board Members, the District's General Manager, other Department Superintendents, subordinates and the public.

## **Education and work Experience Required:**

Graduation from an accredited four-year college or university with major course work in horticulture, forestry, parks and recreation management or related field, and at least 3-5 years supervisory experience in the park, open space, landscape or any equivalent combination of education and experience.

Must possess a State of Colorado Driver's License.

## **Physical Requirements of the Job:**

- While performing the duties of this job, the employee is regularly required to speak, read, write or hear.
- The employee frequently is required to stand, use hands, fingers, handle or feel objects, tools, or controls; and reach with hands and arms.
- The employee is occasionally required to walk, sit, climb or balance, and stoop, kneel, crouch, or crawl.
- The employee must occasionally lift and/or move up to 50 pounds.
- Specific vision abilities required by this job include close vision, color vision, peripheral vision, and depth perception.

## **Work Environment:**

Some of the work is performed indoors. Most of the work is performed in the field and on occasion in inclement weather. The employee regularly works around park maintenance equipment and is exposed to equipment vibration, fumes, airborne particles and toxic or caustic chemicals. The employee may occasionally work in precarious places, is exposed to electrical shock and sharp objects. The noise level can range from low to very loud.

Please submit a letter of interest and resume by November 19, 2018 to Triview Metropolitan District. Via email at [info@triviewmetro.com](mailto:info@triviewmetro.com) or standard mail 16055 Old Forest Point, Suite 300, Monument, CO 80132.

## NORTH MONUMENT CREEK INTERCEPTOR PROJECT



### Introduction

The United States Air Force Academy Visitor's Center has been promoted as one of the anchors of the City for Champions Initiative. Colorado Springs Utilities has the opportunity to use the project as a catalyst to realize multiple wastewater service benefits including water quality improvements, elimination of lift stations, and increasing the efficient use of J.D. Phillips Water Reclamation Facility.

### North Monument Creek Interceptor Project

Securing easements through the Air Force Academy would allow Colorado Springs Utilities to build a gravity-wastewater interceptor line that could directly serve the Air Force Academy Visitor's Center Complex. The gravity wastewater line would also be designed to collect wastewater flows from the northern part of Colorado Springs, eliminating the need of three existing lift stations.

### Additional Benefits

The location of the North Monument Creek Interceptor (NMCI) allows it to accept the wastewater flows from additional Northern wastewater districts as well as the Air Force Academy. The NMCI could be extended North of the USAFA Visitor Center and the extension would allow several important benefits to the NMCI Project:

### Potential Beneficiaries of the NCMI Project

Colorado Springs Utilities  
United States Air Force Academy Visitor's Center Complex  
Woodmoor Water and Sanitation District  
Monument Sanitation District  
Palmer Lake Sanitation District  
Donala Water and Sanitation District  
Tri-View Metropolitan District  
Forest Lakes Metropolitan District  
United States Air Force Academy

- Consolidate multiple wastewater treatment facilities, which is encouraged under Section 208 of the Clean Water Act;
- Reduce the number of wastewater discharge points into Monument Creek;
- Increase the economy of scale when upgrading facilities to comply with latest regulations;
- Utilize additional capacity at J.D. Phillips Water Reclamation Facility, and
- Generate additional revenue for Colorado Springs Utilities.

### PROJECT TIMELINE

2018

Routing Study

2019

Spring - Communicate status to Utilities Board

Summer - Develop contractual arrangements for development and timing of service

Fall - Utilities Board Approval for Wastewater Service Agreements

2020

Begin construction of NMCI



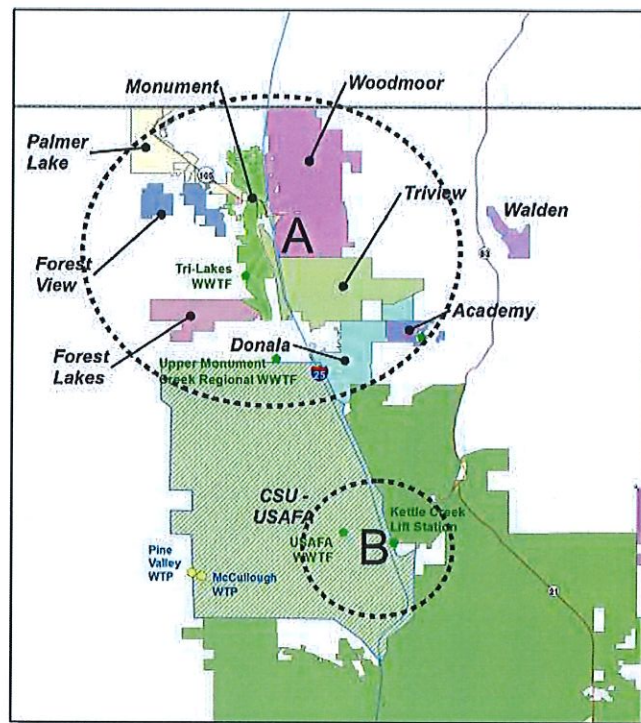
## NORTH MONUMENT CREEK INTERCEPTOR PROJECT

### Project Scope and Timing

Colorado Springs Utilities has contracted with the Air Force Academy Visitor's Center Complex developer, Blue & Silver, for a Routing Study for NMCI. The Routing Study will refine costs, timing, and environmental permitting needed to design and build the project.

Colorado Springs Utilities is also currently engaged in:

- Discussions with potential NMCI Project participants to determine future involvement (Area A);
- Discussions with the Air Force Academy to determine the Air Force Academy's engagement in the project
- Determining the feasibility of constructing the project in two phases: 1) up to the Visitor's Center and then 2) extending the interceptor for use by additional participants; and
- An evaluation of the potential risks to the investments made in the wastewater system by Colorado Springs Utilities customers that would be mitigated in regional service contract provisions.





**Insert #2 (Page 90)**  
**Map of Regionalization with**  
**Colorado Springs Utilities**